



Stoughton Community Association

including the Stoughton Community Centre Project (SCCP)
web-site: www.stoughtonca.org
e-mail: email@stoughtonca.org

MINUTES OF THE SCA COMMITTEE MEETING, MONDAY 12th FEBRUARY 2007

At Ian's home, 8.00pm

Present:

Paul Kassell	Chair
Dinah Bisdee	Vice Chair
Ian Godfrey	Secretary. Secretary for the meeting.
Malcolm Kimber	Treasurer
Cllr Pauline Searle	Committee member.
Maureen Bell	Committee member.
Wendy May	Committee member.
Cllr Jayne Marks	Committee member. Rep for GBC.

1. Apologies:

Peter Gunner	Committee member.
Cllr Olaf Kolassa	Committee member.
Cllr Fiona White	Committee member. Rep for SCC.

2. Previous meetings minutes:

a) Agree/amend

- 2.1. Wendy proposed the minutes are an accurate record of the meeting of January 8th seconded by Jayne. Approved.

b) Review actions not covered elsewhere

- 2.2. **Old action: Jayne** to discuss the ToR for the SCA Planning Sub-Committee with GBC standards committee to ensure there is no conflict of interest. **Paul** to ensure Jayne has latest version of the Planning ToR.
- 2.3. **Old action: Pauline & Jayne** to chase sponsors payment for the 2006 AGM.
- 2.4. Ian proposed the minutes for the 2005 AGM previously circulated should be agreed subject to approval at the 2007 AGM, seconded by Paul. Agreed.
- 2.5. **Old actions: Peter** to provide outstanding information.
- 2.6. **Old action: Pauline** to liaise with GBC Arts Dept. re. location of new sign for Stoughton.
- 2.7. Ian reported he had no response to the emailed appeal for someone to help organise fundraising. It was agreed the search should continue. **Revised action: Paul.**
- 2.8. Malcolm proposed, seconded by Ian, and agreed that the "Financially assisted by GBC" logo is removed because it incorrectly gave the impression that our running costs were funded by GBC. In fact, the logo was a condition of receiving the £1,000 art grant towards building the community centre. **New action: Ian** to update logos and web-site.
- 2.9. Paul reported he had received an email from Michael Andrews to which he had replied personally.
- 2.10. Paul reported he had received an email from Glen Herbert to which he had replied on behalf of the committee.
- 2.11. Maureen confirmed all members had signed the Charity Application which she had submitted.

- 2.12. Jayne proposed a vote of thanks to Ian for producing the web-site which was fantastic. Ian reported he would be submitting a grant application for relocating the SCA web-site to make it even more fantastic, and pay for annual costs of hosting the web-site and data protection registration. **Old action: Ian** to complete grant application asap.

3. Treasurer's Report

- 3.1. The following items were proposed and agreed:
New action: Malcolm to report back when these have been done.
- Accrue the outstanding solicitor's bill in the 2006/07 accounts.
New action: Maureen to request bill for the solicitor.
 - Current account details to be changed to Stoughton Community Association.
 - Restricted funds to be put in a separate deposit account.
 - Four signatories names to be confirmed.
 - The treasurer should always be one of the two signatories on each cheque.
- 3.2. **New action: all** committee chairs to provide an estimated budget asap. **Malcolm** to produce budgets.
- 3.3. It was agreed the budget for the general committee should include two low-cost Stoughton-wide newsletters to supplement the existing limited email. **New action: Ian/Maureen** to determine what the costs might be, for inclusion in budget.

4. AGM

- 4.1. **Date** – agreed as Monday 5th March with first meeting after on Monday 12th March.
- 4.2. **Speakers** – Jayne reported she had some interest from non-political speakers on the hospital closures. **Jayne** to progress.
- 4.3. **Sponsors** – Jayne reported she had contacted over 30 businesses but no volunteers so far *[some interest has been received since]*. **Jayne** to progress.
- 4.4. **Nomination form** – Revised version agreed. Members present completed the updated nominations forms for the 2007 AGM. **Ian** to contact **Peter and Olaf**. **Ian** to contact GBC and SCC regarding statutory authority reps.
- 4.5. **Questionnaire** – Jayne presented a draft for use at the AGM, the purpose of which is to obtain feedback on what we have been doing and establish new ideas for what residents thought SCA should do. It was agreed this should be used subject to a couple of changes. **Ian** to progress.
- 4.6. Ian asked the committee for future consideration of a range of charitable activities such as those listed in the Charity application form (copy attached), many of which fall within the original vision of the association.
- 4.7. **Posters** – some already put up, but needed a sponsor. More to be put up over the coming weeks.
- 4.8. **Emails** – agreed these should be sent out as normal, nearer the date.
- 4.9. **Accounts** – **Paul** to ask Edward Tudor to be our independent examiner.

5. Traffic Sub-Committee

- 5.1. Paul gave the Traffic Sub-Committee Chair's Report *[see page 6]*.
- 5.2. The North Guildford Park'n'Ride survey is not yet published but some details have been obtained. **Action: Paul** to circulate.
- 5.3. **Old action: Ian to send Pauline details of SCC's street lamps carried over. [SCC have an ongoing project to replace old streetlamps plus new locations, and are seeking priorities from residents.]**

- 5.4. Paul reported that Cherry Allen from the local 'Right to Ride' group for cyclists had got in touch saying they would like to help. www.ctc.org.uk

6. Planning Sub-Committee

- 6.1. Paul gave the Planning Sub-Committee Chair's Report [see page 5].
- 6.2. Jayne reported there would be a seminar on SPA on 28th Feb.
- 6.3. **Action: All** keep ear out for any news on the Headway development.
- 6.4. Pauline reported on the Stoughton Grange School care home development. Developers were in discussion with Planning but plans had not yet been submitted. These indicated buildings would be set back from existing residences and the entrance would be via Harts Gardens. **Action: Paul** to write to Harts Gardens contacts, Rod & Mike.
- 6.5. There was general approval when Paul asked if people were happy with what the Planning Group is doing.

7. Anti-Social Behaviour (ASB) Sub-Committee

- 7.1. No Chair's Report this month.
- 7.2. **Old action: Robin** to circulate the Anti-Social Behaviour sub-committee's ToR, for **all** to review and provide feedback.
- 7.3. Dinah reported that Robin wishes to continue as chair, but will be out of the country for a while. **Action: Wendy** to contact Robin.
- 7.4. Pauline, Maureen and Dinah reported on the 24th they had attended the meeting to discuss running the youth club. It was well attended and a committee was elected. Pauline reported that SCC were able to provide £1,000 funds from her budget for equipment, noting that it needed to be easily transportable because there was no storage available at the TA Centre.

8. Community Centre Project (SCCP) Sub-Committee – now Section

- 8.1. Maureen gave the Community Centre Project Chair's Report [see page 4].
- 8.2. Paul proposed, Ian seconded and it was generally agreed that SCCP should be established as a Section of the Association with Maureen appointed as Chair, and the terms of reference modified accordingly.
- 8.3. Malcolm proposed, seconded by Paul to make March the month when estimates for budgets are submitted.
- 8.4. Maureen proposed, seconded by Paul to approve the SCCP terms of reference subject to above changes. Approved.
- 8.5. It was agreed no further action need be taken on QEPRA's email regarding the community centre's catchment area because no response had been received to Maureen's reply.
- 8.6. It was agreed that although it was sensible for SCA to get involved in schemes like 'Contact the Elderly' that there was already enough to do, but this should not prevent individuals being involved if they wanted to.

9. AOB

- 9.1. None.

The meeting closed at 9:45pm

DATE OF NEXT MEETING: **MONDAY 12th MARCH 8pm at TBD.**

Acronyms

- GBC** Guildford Borough Council
- SCC** Surrey County Council
- LDF** Local Development Framework – replaces the old Local Plan
- TBHSPA** Thames Basin Heath Special Protection Areas – includes Whitmoor Common
- SCCP** Stoughton Community Centre Project, sub-committee
- ASB** Anti-Social Behaviour sub-committee
- TWG** Traffic Working Group, Traffic sub-committee

Minutes prepared by Secretary of the meeting Ian Godfrey.

Approval of these minutes was:

Proposed by

Seconded by

Approved at a meeting held at

On

**Stoughton Community Centre Project Report
for 12th February 2007**

Progress

1. Progress? Ivan Ball has informed SCCP that the developers no longer wish to proceed with the last approved application for 'legal reasons' and now intended to revert to the previous approved application for the smaller 627sqm mixed-use building (we assume 02/P/01632 29th Nov 2002). Ivan says the 1st and 2nd floors will be available for community use and the ground floor for other purposes (unknown to us). GBC Legal have taken control by asking for further information.
2. At a meeting held by QEPRA and two ward councillors and MP, Grace Blake volunteered to investigate the possibility of a partnership with the TA Cadet building.

Issues / Decisions

3. The above news presents further difficulties with developing the business plan.

Plans

4. Wait for information from Ivan. Future progress will be reported.
5. Terms of Reference for SCCP is being drawn up to change from sub-committee to being a Section of SCA.

Planning Sub-Committee – Chair’s Report

5th February 2007

Progress

SPA

1. Awaiting response from Mike Nevins.
2. I will be attending an SPA Interim Avoidance Strategy workshop run by Elizabeth Mitchell on March 14th.

Applications ~ Stoughton ward

3. **30 Woodbridge Hill** turned down
4. **3 Barrack Road** – we will not object to this – neighbours support it.

Applications ~ Other wards

5. **Plymouth Brethren**, Shepherds Lane, turned down in December
6. **95 Broadacres** – turned down
7. **43 Woodside** – still outstanding
8. **65 Broadacres** – still outstanding
9. **56 Southway** – turned down
10. **2 Broomfield** – to committee 20th Feb.
11. **Finglebridge** – turned down
12. I have submitted objections to all the above applications (except where specified) on behalf of SCA. I will continue to object to plans in North Guildford that do not follow GBC policy or are evidence of garden grabbing.

Issues / Decisions

13. Please help by objecting to plans promptly when asked to do so.
14. Please confirm you are happy with the approach of the planning group.

Plans

15. Continue in line with North Guildford Alliance (note: QEPRA have joined the Alliance, and Perry Hill association have declined.)
16. Organise protest against 72 Waltham Avenue as soon as planning put in.

Traffic Group Progress
5th February 2007

Progress

Escalation

1. I wrote to the Ombudsman again on 15th January.
2. I also tabled a question for the Surrey County Executive on 21st January. This was rejected as being specific and not a general question about policy.
3. Something, somewhere worked.....
4. I received a reply from Steve Lee (Derek Lake's boss) on January 25th. This consisted of a robust defence (dictated by Derek) refuting that the council ever requested a report and stating that he told us not to write a lengthy report several times! Traffic Group is meeting on Thursday to compose a suitable reply.
5. Just by coincidence, I received a phone call from the Ombudsman on 30th January. His view is that, since Derek denied all charges, there was no evidence on either side and anyway there is a statute of limitations of one year. On the phone he said that he would find against Surrey County Council in that they had not met their charter in terms of communicating with their customers. I received a letter dated 31st January, which softened this greatly. Again, the Traffic Group is meeting on Thursday to compose a suitable reply.

Traffic 2000

6. Awaiting the response from organisers on the subject of pavement surfing.

Protests

7. January 25th arrived with icy pavements and, in consultation with the Police, we decided to call off the protest for safety reasons. Nevertheless, I did an interview on Eagle (broadcast at 9am the same day and on Southern Counties Radio – broadcast live at 7:30. Additionally we earned a small piece in midweek paper (unfortunately saying that Fiona was present, which was untrue). Coffee / Tea and Maureen and Wendy's baking earned us £27.
8. Next protest will coincide with submission of plans for 72 Waltham Avenue.

Issues / Decisions

9. We will make a decision whether to continue to object to the way that SCC have dealt with the matter or attempt to work with Richard Bolton (a new member of Steve Lee's team) or both. This decision will be run past the committee on Monday.

Plans

10. Reply to Steve Lee / Ombudsman
11. Examine possibility of an HGV ban for south end of Grange Road
12. Attend Governors' meeting at Northmead

Registration Application Form

Part 2

Q8

CHARITY CLASSIFICATION

Place a tick opposite each classification that applies to your charity. Please tick at least one box in each Element. You may tick more than one box in each Element where several apply. Only tick boxes significant to your charity (eg do not tick 301 or 302 if you never or only rarely give grants). You do not need to tick the same number of boxes in each Element.

Element 1: Topic (What)

- | | |
|--|--|
| <input type="checkbox"/> 101 General charitable purposes | <input type="checkbox"/> 108 Religious activities |
| <input type="checkbox"/> 102 Education/training | <input type="checkbox"/> 109 Arts/culture |
| <input type="checkbox"/> 103 Medical/health/sickness | <input type="checkbox"/> 110 Sport/recreation |
| <input type="checkbox"/> 104 Disability | <input type="checkbox"/> 111 Animals |
| <input type="checkbox"/> 105 Relief of poverty | <input type="checkbox"/> 112 Environment/conservation/heritage |
| <input type="checkbox"/> 106 Overseas aid/famine relief | <input type="checkbox"/> 113 Economic/community development/employment |
| <input type="checkbox"/> 107 Accommodation/housing | <input type="checkbox"/> 114 Other or none of these |

Element 2: Beneficiaries (Who)

- | | |
|--|---|
| <input type="checkbox"/> 201 Children/young people | <input type="checkbox"/> 205 Other charities/voluntary bodies |
| <input type="checkbox"/> 202 Elderly/old people | <input type="checkbox"/> 206 Other defined group not listed |
| <input type="checkbox"/> 203 People with disabilities/
special needs | <input type="checkbox"/> 207 The general public/mankind |
| <input type="checkbox"/> 204 People of a particular ethnic
or racial origin | |

Element 3: Method of Operation (How)

- | | |
|--|--|
| <input type="checkbox"/> 301 Makes grants to individuals
(includes loans) | <input type="checkbox"/> 306 Provides services (eg care/counselling) |
| <input type="checkbox"/> 302 Makes grants to organisations
(includes schools, charities, etc) | <input type="checkbox"/> 307 Provides advocacy/advice/information |
| <input type="checkbox"/> 303 Provides other finance (eg
pensions/investment fund) | <input type="checkbox"/> 308 Sponsors or undertakes research |
| <input type="checkbox"/> 304 Provides human resources (eg
staff/volunteers) | <input type="checkbox"/> 309 Acts as an umbrella or resource body |
| <input type="checkbox"/> 305 Provides buildings/facilities/open
space | <input type="checkbox"/> 310 Other or none of these |