



Stoughton Community Association

including the Stoughton Community Centre Project (SCCP)
www.stoughtonca.org

Financially assisted by



MINUTES OF THE SCA COMMITTEE MEETING, MONDAY 11th SEPT 2006

At Emmanuel Church, Upstairs Room 8.00pm

Present:

Paul Kassell	Chair
Ian Godfrey	Secretary. Secretary for the meeting.
Wendy May	Committee member.
Linda Shefford	Committee member.
Cllr Jayne Marks	Committee member. Rep for GBC. (left early)
Maureen Bell	Committee member.
Michael Andrews	Committee member.
Cllr Pauline Searle	Committee member.
John Davey (Guest)	Head of GBC Environmental Policy & Design

1. Apologies:

Fiona White	Committee member. Rep for SCC
Dinah Bisdee	Vice Chair
Michael Hanson	Committee member.
Malcolm Kimber	Treasurer
Gavin Critchley	Committee member.
Cllr Olaf Kolassa	Committee member.
Peter Gunner	Committee member.
Robin Clinch	Committee member.

2. Previous meetings minutes:

a) Agree/amend

- 2.1. Pauline proposed the minutes are an accurate record of the meeting, seconded by Maureen. Approved.

b) Review actions not covered elsewhere

- 2.2. **New action: All** to email comments on proposed changes to standing orders.
- 2.3. SCA's terms of reference for planning matters to be reviewed by GBC standards committee. Maureen (as appointed contact) to ask Community Matters their advice how a councillor can avoid a 'conflict of interest' that prevents them speaking on local planning matters when they are also a statutory authority representative on a community association committee which acts as a 'voice of the community' on planning matters.

New action: Maureen to seek advice from Community Matters.

New action: Paul to draft ToR/objectives.

Old action: Jayne to submit to GBC's standards committee.

- 2.4. **Old action: Dinah** to obtain what information she can about the North Guildford Park & Ride 'needs analysis'. **New action:** Pauline to ask Derek Lake about the 'needs analysis'.
- 2.5. Generally agreed to put in abeyance any further investigation of indemnity insurance until we have financial or contractual commitments.
- 2.6. **Old action: Pauline & Jayne** to chase sponsors payment for April's AGM.
- 2.7. **Old action: Ian** to produce minutes for January AGM 2005.

- 2.8. Generally agreed to put in abeyance any further investigation for moving the SCA web-site to a new host.
 - 2.9. **Old action: Treasurer** to submit raffle license.
 - 2.10. **Old action: Pauline** to remind Mark Havler to contact Paul.
 - 2.11. **Old action: Pauline** to speak to Steve Cake about lack of action and communication.
 - 2.12. **Old action: MichaelA** to follow up his proposal with QEPRA that they join forces with SCA on public safety issues.
 - 2.13. **Old action: Treasurer** to produce SCA budget.
 - 2.14. **Old action: Peter** to provide outstanding info
 - 2.15. **Old action: Peter** to provide latest details on what is required for lottery funding.
- 3. Planning Sub-Committee**
- 3.1. Paul gave the Planning Sub-Committee Chair's Report [see page 4], followed by Q&A session with John Davey:
 - GBC's SPA Avoidance Strategy and the Local Development Framework (LDF).
 - Described the role of his department.
 - We will be consulted again when Core Strategy is submitted to central government. This is a critical stage.
 - Site Allocation Development Plan is due for first consultation in the new year.
 - 3.2. **Action: Ian** to contact NPFA to ask their impression of English Nature's SPA strategy.
 - 3.3. **Action: Paul** to look at SE Plan dates and public enquiry timetable.
 - 3.4. **Action: Paul** to keep in contact with other residents and groups that have an interest in TBHSPA.
 - 3.5. **Action: Paul** to write up details of the TBHSPA and GBC SPA Avoidance Strategy for circulation to residents.
 - 3.6. **Action: Ian** to contact Eyez-Open for details of costs and distribution area (supersedes old action). Decision whether to use will be discussed by email.
- 4. Traffic Sub-Committee**
- 4.1. Paul gave Traffic Sub-Committee Chair's Report [see page 4].
 - 4.2. **Action: Paul** to send John Davey a copy of the Stoughton Traffic Report.
 - 4.3. **Action: Maureen** to discuss with SCCP whether to write to QEP developers to ask if they had any money to pay for traffic consultants to do a traffic review of the local area.
 - 4.4. **Action: Pauline** to ask Dave Taylor (SCC Highways) if £2,000 planning gain given to SCC for monitoring the QEP Travel Plan has been spent, and if so how, if not when?
- 5. Constitutional Review Group**
- 5.1. **Old action: Ian and Gavin** to get started.
 - 5.2. Generally agreed to put in abeyance consideration for changing the frequency of meetings.
- 6. Public Safety Sub-Committee**
- 6.1. **Old action: Robin** and committee to get started. Terms of reference required.
- 7. Community Centre Project**
- 7.1. Maureen gave the Community Centre Project Chair's Report [see page 5].
- 8. Miscellaneous**
- 8.1. MichaelA and Linda reported the QEP Fair on the Green was a success.

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- 8.2. Generally agreed that SCA should have a stand at any local public event. Next event is Stoughton Infants School on 16th Sept.
- 8.3. **Action: Maureen** to investigate cost of putting inserts into Guildford Times.
- 8.4. Generally agreed not to take advantage of lib-dem delivery of their Focus newsletter, for fear of any potential confusion.
- 8.5. **Action: Ian** to update SCA's logo header to include email address (*will use in this document when ready*).

9. AOB

- 9.1. Andy Coumbe of Safer Guildford Partnership, had asked if he could come along to meetings. **Action: Robin** to invite Andy to Public Safety committee meetings.
- 9.2. MichaelA expressed concern about members that did not attend meetings or contribute. **Action: Paul** to contact absent members.

The meeting closed at 9:40pm

DATE OF NEXT MEETING: **MONDAY 9th OCTOBER 8pm at EMMANUEL CHURCH**

Acronyms

- GBC** Guildford Borough Council
- SCC** Surrey County Council.
- LDF** Local Development Framework – replaces the old Local Plan
- TBHSPA** Thames Basin Heath Special Protection Areas – includes Whitmoor Common

Minutes prepared by Secretary of the meeting Ian Godfrey.

Approval of these minutes was:

Proposed by

Seconded by

Approved at a meeting held at

On

**Planning Sub-Committee – Chair's Report
for July & August 2006**

Progress

1. Responded to Core Strategy
2. Addressed Westborough residents at a public meeting (along with Fiona White) on interim strategy
3. Advised Park Barn residents on forming a residents association
4. Responded to SPA Interim Avoidance Strategy
5. Organised and gave replies to Environment Scrutiny Committee
6. Wrote letter to Surrey Ad (*not published because content was on front page of Guildford Times 6th September*)
7. Gave an interview to Surrey Ad on SPA

Issues / Decisions

8. Decide on next steps

Plans

9. Address Executive
10. Legal action in conjunction with WASHA?

**Traffic Group Progress
for July & August 2006**

Progress

1. Addressed GBC Executive 13th July 2006.
2. Lively interchange – thanks especially to Jayne for impassioned speech.
3. Great coverage on Guildford Times.
4. Speed gun training for three volunteers.

Issues / Decisions

1. Join Traffic 2000 group – cost £20. This will give us access to other pressure groups and ideas as to how to progress.
2. Speed gun training for further three / four volunteers to be organised.

Plans

1. MichaelA has provided details of escalation processes used by councils. Invoke these.
2. Contact Derek Lake (on return from holiday).

**Stoughton Community Centre Project Report
for July & August 2006**

Progress

1. The team have not met since 21st July partly because of the inactivity of the Developers and partly due to the holiday season. This lack of meetings has not resulted in lack of activity and the progress is such.
2. Despite communications with the Energy Savings Trust and the appointed suppliers, it was confirmed that SCCP has lost for the second time a grant of more than £20k for the p.v. panels for the proposed building. No other source for such funding has yet been identified.
3. SCCP need a revised S106, lease and cost details to finalise a business plan required to start funding applications. SCCP agreed to take forceful action if there was no progress by August, resulting in:
 - i) GBC, Head of Legal Services reported that despite repeated contacts with the Developers requesting the draft s106 amendment, such efforts were not even receiving acknowledgements.
 - ii) Contact was made with the Surrey Ad.
 - iii) A lengthy email and various telephone calls were made to Mr Randall, MD of Linden Homes.
 - iv) Likewise, to our contact at Laing Homes, who we then discovered he, too, had left their employ. A new contact was promised, but none has been forthcoming.
 - v) A further letter was sent to Andrew Hodges, Leader of the Council and copied to the GBC CEO, David William pleading for their assistance. No responses received.
 - vi) Our team member Pauline Searle managed to speak to Mr Randall as a Councillor and her line of communication is now the established link for SCCP.
 - vii) Letter from Ian to Surrey Ad 'Do Developers care about the Stoughton Community?' – published 1st Sept.
4. These actions resulted in:
 - i) Colin Parker, reporter, publishing a front page article in the Guildford Times (24th Aug) giving the responses provided by the press offices of the Developers and GBC – not all of which, we now find, are accurate.
 - ii) Mr Randall's PA telephoned to say he would only report to Cllr Searle.
 - iii) Although promised, following Mr Randall's proposed meeting with John Hamilton Williams, no further information has been given.
 - iv) This week GBC received the draft s106 amendment and lease document for the Community Centre. Salient details have already been circulated to the SCCP team, in preparation for the next SCCP meeting.
5. No progress with business plan or charitable status application, both on the critical path.

Issues / Decisions

1. None.

Plans

1. SCCP have the next meeting scheduled for the 21st of September.
2. Review draft S106 amendment and lease, and manage issues arising.