



# Stoughton Community Association

including the Stoughton Community Centre Project (SCCP)

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Financially assisted by



## MINUTES OF THE SCA COMMITTEE MEETING, MONDAY 11<sup>th</sup> DECEMBER 2006

At Emmanuel Church, Upstairs Room 8.00pm

### Present:

Paul Kassell	Chair
Dinah Bisdee	Vice Chair
Ian Godfrey	Secretary. Secretary for the meeting.
Maureen Bell	Committee member.
Cllr Pauline Searle	Committee member.
Wendy May	Committee member.
Linda Shefford	Committee member.
Michael Hanson	Committee member.
Robin Clinch	Committee member.

### 1. Apologies:

Fiona White	Committee member. Rep for SCC
Michael Andrews	Committee member.
Malcolm Kimber	Treasurer
Cllr Jayne Marks	Committee member. Rep for GBC.
Cllr Olaf Kolassa	Committee member.
Gavin Critchley	Committee member. Resigned.
Peter Gunner	Committee member.

Gavin Critchley's resignation dated 9<sup>th</sup> December was accepted because he is moving away from the area.

### 2. Previous meetings minutes:

#### **a) Agree/amend**

- 2.1. Pauline proposed the minutes are an accurate record of the meeting, seconded by Linda. Approved.

#### **b) Review actions not covered elsewhere**

- 2.2. **Old action: Jayne** to discuss the ToR for the SCA Planning Sub-Committee with GBC standards committee to ensure there is no conflict of interest.
- 2.3. **Old action: Paul** to escalate to Derek's manager if no information from Derek about the Park and Ride 'needs analysis'.
- 2.4. **Old action: Pauline & Jayne** to chase sponsors payment for April's AGM.
- 2.5. **Old action: Ian** to produce minutes for January AGM 2005.
- 2.6. **Old actions: Peter** to provide outstanding information, and latest details on what is required for lottery funding.
- 2.7. **Revised action: Ian** to progress SPA discussions with NPFA.
- 2.8. **Revised action: Paul** to discuss with Traffic Group whether to write to QEP developers to ask if they had any money to pay for traffic consultants to do a traffic review of the local area.
- 2.9. **Old action: Robin** to circulate the Anti-Social Behaviour sub-committee's ToR, for **all** to review and provide feedback.

2.10. It was generally agreed not to proceed with using inserts in the Guildford Times for distributing SCA newsletters because the coverage is only for half of Stoughton, and cost is £40 per 1,000.

2.11. Treasurer's summary report received – see page 3.

### 3. Traffic Sub-Committee

3.1. Paul gave the Traffic Sub-Committee Chair's Report [see page 4].

3.2. There was general approval when Paul asked if people were happy with what the Traffic Group is doing.

### 4. Planning Sub-Committee

4.1. Paul gave the Planning Sub-Committee Chair's Report [see page 4].

4.2. Paul reported that GBC Housing Dept was offering incentives to several Grange Rd tenants in return for allowing 5 new affordable houses to be built on their back gardens as part of a project to improve Headway's facilities in North Road.

**New action: Pauline to find out more details.**

### 5. Anti-Social Behaviour Sub-Committee

5.1. Robin gave the Sub-Committee Chair's Report [see page 6].

5.2. Robin reported a general opinion that Budgens licensing hours contributed to the anti-social behaviour problems in QE Park, and asked if it was true if the terms of their alcohol license meant they could stop selling alcohol earlier.

**New action: Pauline to seek clarification about early closing from GBC Licensing.**  
*[Update: if Budgens did want to close earlier they can, it is only if they want to stay open longer they would have apply to change their License. With the new Licensing Law you do not have a renew your Licence regularly anymore but if local residents have concerns like the selling of drink to underage young people, anti social behaviour etc they can ask to have that Businesses license reviewed again.]*

### 6. Community Centre Project

6.1. Maureen gave the Community Centre Project Chair's Report [see page 6].

6.2. It was generally agreed the developers should be asked to make progress.

**New action: Pauline to contact Laing's MD.**

### 7. Constitutional Review Group

7.1. Ian reported he had produced a updated constitution based on the 2005 version of the Community Matters model, but had not circulated it because Gavin, Michael Hanson and Michael Andrews wanted clause 2(b) to be removed.

7.2. Paul explained legal advice said clause 2(b) could not be removed if we wish to be a charity, and proposed "all members sign up to the existing constitution or resign" so that SCA could proceed with its charity application. If any could not sign or did not want to be a trustee they would be welcome to continue on sub-committees. The proposal was seconded by Ian. The majority of those present voted in favour.

7.3. Dinah proposed and it was generally agreed that more time is allowed for members to consider what they wanted to do, especially those not present.

7.4. Ian proposed and it was generally agreed that the matter should be resolved before the next meeting, which would be Monday 8<sup>th</sup> January.

**New action: Concerned members to decide before the next meeting.**

**8. AOB**

- 8.1. Pauline reported that following SCA's request, GBC Arts Department had approved use of planning gain arts money for a new 'Welcome' sign for Stoughton, and asked if SCA wished to review the design. It was generally agreed that any of the proposed designs would be good.

**New action: Pauline to liaise with the Arts dept. regarding a suitable location.**

*[Update: Su Kellend will speak to Highways about suitable sites and attend our next meeting if she has anything to report.]*

The meeting closed at 9:30pm

DATE OF NEXT MEETING: **MONDAY 8<sup>th</sup> JANUARY 8pm at EMMANUEL CHURCH**

**Acronyms**

<b>GBC</b>	Guildford Borough Council
<b>SCC</b>	Surrey County Council
<b>LDF</b>	Local Development Framework – replaces the old Local Plan
<b>TBHSPA</b>	Thames Basin Heath Special Protection Areas – includes Whitmoor Common
<b>SCCP</b>	Stoughton Community Centre Project, sub-committee
<b>ASB</b>	Anti-Social Behaviour sub-committee
<b>TWG</b>	Traffic Working Group, Traffic sub-committee

Minutes prepared by Secretary of the meeting Ian Godfrey.

Approval of these minutes was:

Proposed by .....

Seconded by .....

Approved at a meeting held at .....

On .....

**Treasurer's Report  
for December 2006**

1. No sponsorship funds received yet for last AGM;
2. Raffle Licence received for 2006; renewed for 2007;
3. Data Protection registration applied for;
4. Cost of hiring Emmanuel Church room rises to £12 per hour from 1st January 2007;
5. Bank account; balance for general funds is approx. £690. *[nearly all of which is ring-fenced for SCCP]*

**Planning Sub-Committee – Chair's Report  
for December 2006**

**Progress**

SPA

1. Spoke to Westborough, Broadacres and District Residents' Association
2. With Ian, Spoke to Jacob's Well Residents Association
3. Spoke to Worplesdon Parish Council (sharing a platform with Mike Nevins)
4. Spoke to Fairlands, Gravett's Lane and Liddington Hall Residents Association
5. All the above, together with Wood Street and Perry Hill Residents Association have agreed to join to address GBC with a single voice against the interim SPA Strategy. First meeting to be held December 4th. Meanwhile we have been objecting to planning that increases the number of dwellings. The objective is to force this planning through the Planning Committee, slowing down the process and ensuring that the Committee take responsibility for the decision.
6. I wrote to Mike Nevins and he has agreed to get an answer from Natural England (Doctor Louise Bardsley) as to whether there are any plans to restrict access by closing all or part of the car park. (Louise told me this on the phone in September).
7. Ian spoke at the planning committee against an Aldershot Road Development.
8. Interview given to Surrey Advertiser for December 1st edition.

Applications

9. Northmead School application has been withdrawn.
10. 30 Woodbridge Hill represents first Stoughton application for an increase in dwellings.

GBC Consultation

11. In the process of replying to "A Landscape Character Assessment For Guildford". If anyone wants to help please ring me before Tuesday and I will pop a copy round.

**Issues / Decisions**

12. Please help by objecting to plans promptly when asked to do so.

**Plans**

13. Continue in line with North Guildford Alliance.

**Traffic Group Progress  
for December 2006**

**Progress**

Escalation

1. Received an email from Derek Lake saying he would be in touch. This was in response to the formal complaint. After three weeks without contact, a letter was written to GBC Complaints. We received a reference number.
2. After three weeks without reply, we wrote to the Ombudsman. We received a reference number. The Stoughton Traffic report had not been circulated to either Arriva or the Police
3. I also contacted SCC to invite Derek's replacement to the meeting. Derek's replacement hasn't been appointed and Derek left a voicemail at 5pm on the night of the meeting. We agreed to try and establish a reasonable working relationship with Derek's successor.

Traffic 2000

4. We have received the material. Most useful was a tariff of typical costs for road improvements. At first glance these seemed to differ significantly from quotes from Derek Lake.
5. The material had confirmed that we have done most things right in our campaign. The thrust of the Traffic 2000 is mainly about reducing speeding. We have written to one of the organisers asking for advice on the subject of pavement surfing.

Speed Gun Training

6. Three trained – four further have been through information meeting.
7. Census box will be fitted in Manor Road.

Protests

8. A provisional date for the next protest has been set as 25th January. We are looking for some novelty to encourage press coverage.

Other

9. Northmead School to operate a Pegasus Service, which should reduce traffic through Grange Road and Queen Elizabeth Park. I have been invited to attend, and will do so, the next Governor's meeting at the school.

**Issues / Decisions**

10. None.

**Plans**

11. Strike up a good relationship with Derek Lake's Successor  
*[Pauline reports that the successor will in fact be working alongside Derek for the time being, so we will need to continue to work with Derek.]*
12. Set up ready for speed monitoring in Manor Road
13. Attend Governors' meeting at Northmead
14. Next Protest 25th January – please support us.

**Stoughton Community Centre Project Report  
for December 2006**

**Progress**

1. A brief email has been received from Richard Lingard, Head of GBC Legal Services, saying that "Lindens are still doing some homework", "they will not be let off the hook" and SCCP will be informed "as soon as there is something more substantial to tell."

**Issues / Decisions**

2. No progress.

**Plans**

3. Future progress will be reported.

**Anti-Social Behaviour Sub-Committee Progress  
for December 2006**

**Progress**

1. Inaugural meeting held 23<sup>rd</sup> October.
2. Sheila Willis is setting up a fortnightly Youth Club for 10-14s at the TA Centre in QE Park, and is asking SCA and QEPRAs for assistance.
3. Resolved that the present wave of vandalism needed a tougher line of approach and the Police would do this by issuing Anti-Social-Behaviour Contracts and, if necessary, Anti-Social-Behaviour Orders.

**Issues / Decisions**

4. Can the membership of this sub-committee be extended to include any residents or tenants associations in Stoughton?

**Plans**

5. Future progress will be reported.
6. In view of its importance, encourage everyone to report all incidents to the police.