



# Stoughton Community Association

including the Stoughton Community Centre Project (SCCP)

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Financially assisted by



## MINUTES OF THE SCA COMMITTEE MEETING, MONDAY 9<sup>th</sup> OCTOBER 2006

At Emmanuel Church, Upstairs Room 8.00pm

### Present:

Paul Kassell	Chair
Ian Godfrey	Secretary. Secretary for the meeting.
Malcolm Kimber	Treasurer
Maureen Bell	Committee member.
Wendy May	Committee member.
Linda Shefford	Committee member.
Michael Hanson	Committee member.
Robin Clinch	Committee member.
Michael Andrews	Committee member.

### 1. Apologies:

Fiona White	Committee member. Rep for SCC
Cllr Jayne Marks	Committee member. Rep for GBC.
Cllr Pauline Searle	Committee member.
Cllr Olaf Kolassa	Committee member.
Dinah Bisdee	Vice Chair
Gavin Critchley	Committee member.
Peter Gunner	Committee member.

### 2. Previous meetings minutes:

#### **a) Agree/amend**

- 2.1. Ian proposed the minutes are an accurate record of the meeting, seconded by Maureen.  
Approved.

#### **b) Review actions not covered elsewhere**

- 2.2. Wendy proposed acceptance of the revised standing orders, seconded by Ian.  
Approved, with minor change to clause 4.1 so that meetings do not need to be monthly.  
**Action: Ian to circulate.**
- 2.3. Maureen reported Community Matter's advice on avoiding potential conflict of interest between councillors role on their council and their role in a community association. Advice is not necessary to amend constitution or rules, and for councillors to use discretion as normal. Paul has produced a Terms of Reference (ToR) for the Planning Sub-Committee.  
**New action: Jayne to discuss the ToR with GBC standards committee.**
- 2.4. Dinah has circulated what information she could about how some other councils have performed 'needs analysis' for Park and Rides.  
**Old action: Pauline to chase Derek Lake.**  
**New action: Paul to escalate to Derek's manager if no information from Derek.**
- 2.5. **Old action: Pauline & Jayne** to chase sponsors payment for April's AGM.
- 2.6. **Old action: Ian** to produce minutes for January AGM 2005.
- 2.7. **Revised action: Treasurer** to inform committee when raffle license is obtained.

- 2.8. **Old action: Pauline** to speak to Steve Cake about lack of action and communication.
- 2.9. **Old action: Peter** to provide outstanding information.
- 2.10. **Old action: Peter** to provide latest details on what is required for lottery funding.
- 2.11. Ian reported Eyez-Open magazine has discontinued.
- 2.12. **Old action: Ian** to contact NPFA to ask their impression of English Nature's SPA strategy.
- 2.13. **Old action: Paul** to look at SE Plan dates and public enquiry timetable.
- 2.14. **Old action: Paul** to write up details of the TBHSPA and GBC SPA Avoidance Strategy for circulation to residents. *[Need to decide how to circulate this to residents.]*
- 2.15. **Old action: Maureen** to discuss with SCCP whether to write to QEP developers to ask if they had any money to pay for traffic consultants to do a traffic review of the local area.
- 2.16. **Old action: Pauline** to ask Dave Taylor (SCC Highways) if £2,000 planning gain given to SCC for monitoring the QEP Travel Plan has been spent, and if so how, if not when?
- 2.17. **Old action: Maureen** to investigate cost of putting inserts into Guildford Times.
- 2.18. The new logo font and letterhead produced by Ian was generally approved.

**c) SCA Budget**

- 2.19. Malcolm presented updated accounts for year to date with spending estimates. It was generally agreed there are sufficient funds for the time being.

**3. Planning Sub-Committee**

- 3.1. Paul gave the Planning Sub-Committee Chair's Report *[see page 3]*.
- 3.2. It was generally agreed that SCA want both the Royal Surrey County and St.Peter's hospitals to remain fully open.
- 3.3. **New action: Ian** to send details of the RSCH protest taking place on Saturday 21<sup>st</sup> to the SCA emailing list.

**4. Traffic Sub-Committee**

- 4.1. Paul gave the Traffic Sub-Committee Chair's Report *[see page 3]*.
- 4.2. **New action: Paul** to write to QEPRAs to determine areas of common concern.
- 4.3. Noted Safer Roads Campaign - The Surrey Safety Camera Partnership is running a campaign throughout September and October (Adrian Creek at enquiries@surrey-safecam.org or ring 01483 466816)

**5. Constitutional Review Group**

- 5.1. Ian reported he and Gavin had not met. It was generally agreed that Ian take over chair of the sub-committee and produce a new constitution based on the new 2005 model.  
**Revised action: Ian to produce new constitution asap.**

**6. Anti-Social Behaviour Sub-Committee**

- 6.1. Robin gave the Sub-Committee Chair's Report *[see page 4]*.
- 6.2. The new name of the sub-committee was agreed as above.
- 6.3. **Revised action: All** to review the sub-committee's ToR and provide feedback to Robin.

**7. Community Centre Project**

- 7.1. Maureen gave the Community Centre Project Chair's Report *[see page 4]*.

**8. Miscellaneous**

- 8.1. Thanks give to Wendy for organising the SCA stall at the Stoughton Infants fete on 16<sup>th</sup> September.

The meeting closed at 9:30pm

DATE OF NEXT MEETING: **MONDAY 11<sup>th</sup> DECEMBER 8pm at EMMANUEL CHURCH**

**Acronyms**

- GBC** Guildford Borough Council
- SCC** Surrey County Council.
- LDF** Local Development Framework – replaces the old Local Plan
- TBHSPA** Thames Basin Heath Special Protection Areas – includes Whitmoor Common

Minutes prepared by Secretary of the meeting Ian Godfrey.

Approval of these minutes was:

Proposed by .....

Seconded by .....

Approved at a meeting held at .....

On .....

**Planning Sub-Committee – Chair’s Report  
for September 2006**

**Progress**

1. Surrey Ad letter published 22<sup>nd</sup> September
2. Councillor Wicks replied
3. I have written a further response
4. I have been asked to address Worplesdon and Westborough Residents on October 9<sup>th</sup>
5. No Planning applications on website as at October 1<sup>st</sup>
6. Spoke with English Nature

**Issues / Decisions**

7. None.

**Plans**

8. Wait for planning applications.

**Traffic Group Progress  
for September 2006**

**Progress**

1. Written a formal letter of complaint to Derek Lake.
2. Joined Transport 2000 group. Awaiting information.

**Issues / Decisions**

3. None.

**Plans**

4. Further training on speed guns to be arranged.

**Anti-Social Behaviour Sub-Committee Progress  
for September 2006**

**Progress**

1. The SCA sub committee on anti-social behaviour will be combined with the Queen Elizabeth Park Residents' Association sub committee on the same topic, since there is a lot of common interest.
2. Both Sheila Willis and Andy Coumbe, who have considerable expertise on this subject, have been asked to join us. As well as Robin, committee members also include Wendy May.

**Issues / Decisions**

3. None.

**Plans**

4. We hope to have our inaugural meeting later this month. *[23<sup>rd</sup> October, 8pm.]*

**Stoughton Community Centre Project Report  
for September 2006**

**Progress**

1. A draft proposal for both the proposed s106 amendment and a lease were provided by the Developers' solicitor for consideration by GBC.
2. The Head of GBC Legal Services, Richard Lingard, elected to give SCCP an opportunity to see these and suggested we seek legal advice, particularly with regard to the proposed lease. His decision to do so was based on the belief that GBC want to achieve a position of harmony for all Stoughton residents and he was seeking our assistance to reach such a point.
3. Unfortunately the proposed new s106 presents a get out clause, an option for the Developers to abrogate their responsibility to build a community facility by providing an undisclosed sum of money to GBC.
4. SCCP have requested the following:
  - a. The Developers will remove the unfair obligations from QEP residents to fund the upkeep of any community facility (either through each of the covenants or by not making the charge).
  - b. To protect QEP residents' interests, the SCA constitution could accommodate an agreed percentage of residents on both SCA and SCCP committees and the future management of the community facility, say perhaps 30%
  - c. The ownership of the land and the proposed building will pass to GBC and any lease will be with GBC.
5. Following advice from our solicitor and meetings with our Councillors and the SCCP team, Richard Lingard arranged a second meeting with me on the 5<sup>th</sup> and it was concluded that should the Developers wish to get out of providing the prescribed building, they should have to provide not only an adequate sum of money but also the agreed site to GBC. In addition, SCCP has also requested that the Developers will be obliged to fund new architect's designs and planning approval for a freestanding community facility to replace that approved in April 2006.

**Issues / Decisions**

6. None.

**Plans**

7. Future progress will be reported to you.