



Stoughton Community Association

including the Stoughton Community Centre Project (SCCP)

www.stoughtonca.org

Financially assisted by



Minutes of SCA committee meeting of 14th July 2005 at Emmanuel Church, Room 9, 19:30 - 22.00 hours

In attendance:

Maureen Bell (MB) Treasurer. Chair of Community Centre sub-committee. Chair for the meeting.
 Ian Godfrey (IG) Secretary. Chair of Planning sub-committee.
 Cllr Fiona White (FW) Representative of Surrey County Council (SCC).
 Phil Knapp (PK) Committee member.
 Fred Johnson (FJ) Committee member.
 Jim Alford (JA) Committee member. Chair of Public Safety sub-committee.

Apologies made for:

Cllr Pauline Searle (PS) Committee member.
 Mark Lavender (PG) Committee member. Chair of Traffic sub-committee.
 Dinah Bisdee (DB) Committee member.
 Cllr Jayne Marks (JM) Representative of Guildford Borough Council (GBC).
 Sheila Willis (SW) Representative of Safer Guildford Partnership

Absent:

Cllr Olaf Kolassa (OK) Committee member.
 Peter Gunner (PG) Committee member.
 Alan Noakes (AN) Representative of Grange Road Neighbourhood Watch.

- Meeting started at 7:30. It was agreed that MB should be chair for the meeting.

Apologies

- Apologies and absentees noted.

Previous minutes

- MB proposed and JA seconded acceptance of the minutes of the previous General Committee meeting 2nd June 2005. [IG has changed the header logo to remove the reference to STAG and add the web-site address.]

IG to post on
SCA website

Election of New Treasurer

- IG presented a nomination form for the Honorary Office of Treasurer, from Malcolm Kimber (MK) proposed by MB and seconded by AN.
 IG explained the constitution allowed the general committee to elect a new treasurer on the resignation of the previous.
 MK's credentials as accountant and support for SCA were discussed, as well as MK's understanding of his role as trustee.
- MB presented her letter of resignation as Honorary Office of Treasurer, and explained she intends to continue as member of the general committee.
 FW expressed the committee's thanks for MB's hard work as Treasurer.
- MB proposed, IG seconded, and it was agreed that MK should become SCA's Honorary Office of Treasurer with immediate effect.
- MB agreed to hand over all banking and accounting details to MK, as soon as the bank problems had been resolved and all debts paid, which was imminent.
- IG agreed to inform MK of his election and ensure he was given a copy of the constitution and asked to sign the minute book to signify its receipt.

MB

IG

The current draft of the Stoughton Traffic Report

- MB asked who had read the latest version of the Traffic Report dated 6th July. Of those present only MB had fully read it. FW had read parts.
 All agreed that more work is required for it to be ready to submit to the Guildford Local

Committee (LC) and the work ML had already done was very commendable.

10. FW proposed a working group is created.

FW explained that she and PS are SCC council members and also members of the LC. FW is also a member of the Transportation Task Group (TTG) responsible for traffic matters. It was important that the best proposals are put forward to the LC and the TTG.

TTG members: FW, Bill Barker, Jenny Wicks, Dave Goodwin, Viv Johnson and Keith Chesterton.

11. A general discussion raised the following points:

- i) The report has some omissions and some parts of Stoughton have too much emphasis.
- ii) FW thought the report had too wide a scope, needs to be more readable and concise. 79 pages is too long, and a summary of recommendations is required.
- iii) FW reported that LC officers expect the report to be in a different format, but it was not clear what that should be.
- iv) LC officers had written a summary for submission to the LC on 21st July, which did not reflect the current report and may be based on the previous draft dated 2nd June.
- v) MB explained the LC agenda needs to be published 3 weeks in advance of the meeting and the agenda contains summaries of all reports being submitted. In view of the urgency and importance of the officers summary, MB and JM had helped the officers make last minute changes.

12. FW proposed and it was agreed that the report was not ready to be submitted to the LC on the 21st July as originally planned and that it should be submitted at the following LC meeting [15th September].

MB expressed concern that SCA's reputation was at stake.

13. MB expressed concern that ML needed to know whatever was decided and she was happy to keep him informed. All agreed that ML should be asked if his situation abroad is a problem if a working group was formed.

MB

14. FW presented copies of the LC officers summary which contains two recommendations:

- i) That officers continue to work with SCA to resolve as many as possible of the issues they have identified;
- ii) That in due course a package of measures suggested by SCA be put forward to the Transportation Task Group for detailed consideration and if approved inclusion in the Minor Schemes programme.

15. There was some confusion [*also after the meeting*] that the recommendations meant that SCA representatives would work directly with the TTG.

FW agreed to ask SCC who will be available to help the new Traffic sub-committee.

FW

16. There was a brief discussion about what are Minor Schemes. FW suggested that Derek Lake [*as one of the LC officers*] would help us understand what is likely to be successful.

17. FW's proposal was unanimously agreed, for a working group to finalise what is to go into the final report.

It was agreed that existing Traffic sub-committee would be expanded to include the working group, and it should hold its own meetings.

18. IG proposed that the new Traffic sub-committee should have executive powers and only involve the SCA general committee prior to final submission. [*Unresolved*]

19. A discussion followed about who should be members of the new Traffic sub-committee. It was agreed that:

- i) IG and MB would draft an email to be agreed later and sent out urgently asking for volunteers for a working group.
- ii) The email is sent out to everyone on the SCA email list [250+].
- iii) Maximum of 6 or 7 members, with the worst affected parts of Stoughton represented.
- iv) Members should be prepared to work via email.
- v) Chair to be decided by the working group.
- vi) The working group will decide what should be in the report.

A date for the first meeting to be decided as soon as there are sufficient volunteers.

**IG/MB to draft
and send out
email**

20. There was further discussion about the scope, with the following comments noted:
- i) PK expressed concern about the Traffic sub-committee's executive powers.
 - ii) FW said the report should be a living document.
 - iii) IG noted that the public meeting organised by SCA on 22nd June was very successful.
 - iv) MB noted the police meeting on the 7th July was less successful, and suggested the report should omit issues that are being dealt with by the Police. FW said the sub-committee should decide that.
 - v) MB reported she had been trying to find out more about the Jacob's Well report to understand if there were common concerns about Slyfield.

**How to present to the Traffic Report to the Local Committee on the 21st July?
Who should present the report to the Local Committee?**

21. MB explained that the LC agenda required SCA to speak for no more than 3 minutes in front of the LC committee, putting forward our recommendations. We needed to draft what should be said and someone needs to volunteer.
PK volunteered and said he would prefer to draft his own presentation. This was agreed.
22. MB reported she had been advised by an LC officer to stay for the whole meeting because the *[Minor Schemes]* budgets would be discussed near the end.

PK

Planning – latest planning applications

23. IG explained that the SCA web-site is regularly updated with details of the latest planning applications that may be of concern to a significant number of Stoughton residents.
24. MB reported that she still receives letters to SCA at her address, and had received one notification recently *[05/P/01341: Unit 4 QE Park. Change of use of the premises from Use Class B1 to a dual use encompassing Use Class B1 and D1]*. IG agreed to investigate.
25. IG reported he had helped PG write a strong letter of objection on behalf of SCA against the Waltham Avenue proposal 05/P/00763 for 11 houses, going to committee on 19th July. PG had already spoken on behalf of residents at the previous committee meeting 28th June, where the decision had been deferred to allow councillors to have a site meeting.
26. FJ reported that residents in the Keens Lane area were objecting to a new application for a large number of houses. *[05/P/01340: Outline application for 38 dwellings, car parking, childrens play area, landscaping, internal access road and an improved access onto Keens Lane following demolition of all existing buildings. (Antler Homes plc)]*

IG

Next meeting

27. Dates for the next meeting were discussed without resolution.
FW suggested that meetings should not be held in August because of the holidays. Others said they would be on holiday in September.
IG suggested that an SCA meeting is required to approve the final report produced by the new Traffic sub-committee, which would need to be before the next LC meeting 15th Sept.
FW agreed to find out more about timescales from LC officers.

FW

Acronyms

- GBC** Guildford Borough Council
LC Guildford Local Committee
SCC Surrey County Council.
TTG Guildford Local Committee Transportation Task Group

Minutes prepared by Secretary of the meeting Ian Godfrey.

Approval of these minutes was:

Proposed by

Seconded by

Approved at a meeting held at

On