



Stoughton Community Association

including the Stoughton Community Centre Project (SCCP)

www.stoughtonca.org

Financially assisted by



Minutes of SCA committee meeting of Thursday 3rd November 2005 at Emmanuel Church, Room 9, 19:30 - 21.40 hours

In attendance:

- | | | |
|---------------------|------|--|
| Dinah Bisdee | (DB) | Committee member. Chair for the meeting. |
| Ian Godfrey | (IG) | Secretary. Chair of Planning sub-committee. |
| Malcolm Kimber | (MK) | Treasurer. |
| Maureen Bell | (MB) | Committee member. Chair of Community Centre sub-committee. |
| Cllr Pauline Searle | (PS) | Committee member. |
| Peter Gunner | (PG) | Committee member. |
| Cllr Jayne Marks | (JM) | Representative of Guildford Borough Council (GBC). |
| Cllr Fiona White | (FW) | Representative of Surrey County Council (SCC). |
| Alan Noakes | (AN) | Representative of Grange Road Neighbourhood Watch. |

Apologies made for:

- | | | |
|-------------------|------|---|
| Mark Lavender | (PG) | Committee member. Chair of Traffic sub-committee. |
| Jim Alford | (JA) | Committee member. Chair of Public Safety sub-committee. |
| Phil Knapp | (PK) | Committee member. |
| Fred Johnson | (FJ) | Committee member. |
| Cllr Olaf Kolassa | (OK) | Committee member. |
| Sheila Willis | (SW) | Representative of Safer Guildford Partnership |

- Meeting started at 7:30 with DB as chair. IG arrived shortly after and thanked everyone for a good turnout and MB for circulating the updated agenda.

Apologies

- Apologies and absentees noted.

Previous minutes

- MB proposed and FW seconded acceptance of the minutes of the previous General Committee meeting 14th July 2005.
Previous minutes and actions were reviewed with no actions outstanding.

Election of Chair and Vice Chair, Members Roles

- It was agreed an election for chair and vice-chair would take place at the next committee meeting on Monday 12th December, with Monday 5th December as the deadline for nominations from any committee members willing to stand.
PG requested that details are circulated beforehand of what was required of the roles.
IG pointed out the constitution allowed any member of the committee to stand.
- IG commented that SCA had many committee members but there was very little progress.

Treasurer's Report

- MK presented a summary of the current financial state of the combined accounts. The current balance is £1,919.39 made up of £1,000 from GBC ring-fenced for exhibition space in the proposed community centre; approx. £800 remaining from SCC to fund ongoing professional fees for SCCP and approx. £109 remaining from SCC for SCA to hold Community Action Plan meetings etc.
It was generally agreed that the accounts do not need to be posted on the SCA website.
- DB asked if this was regarded as a healthy amount or if we needed to raise more. MB thought more funds would be required, but it was generally agreed there was sufficient to hire meeting rooms for committee meetings and for the next AGM. There may not be sufficient funds for organising other public meetings.

IG to post on SCA website

All to discuss what they expect of these roles. Nominations by 5th December.

8. MK reported the difficulties with the Nat West Stoughton Branch could not be resolved, and proposed switching to Barclays. It was unanimously agreed to change the bank.

MK

Communications – Next public meeting and newsletters

9. MB explained SCA's promise to communicate with Stoughton Residents, in particular about the Traffic Report and the Community Centre, and proposed there should be a newsletter advertising a public meeting. MB suggested the meeting should be in January because previous experience had shown a poor turnout for meetings in December.

JM proposed and it was agreed that costs and effort would be saved if the next public meeting was combined with the AGM. It was also agreed that a pre-AGM meeting would not be required *[provided there was sufficient communications about nominations and objectives beforehand]*.

IG proposed and it was agreed the AGM would be in February, and asked what dates would be suitable.

All to report what dates in February they are available.

Communications – Affiliated Groups

10. IG explained the original concept of the Association was for the Committee to be made up of fewer individuals and a larger number of community group representatives, such as Residents Associations and NbWs. The hope was for SCA to help new and existing groups develop a network or umbrella, but this had not happened as planned.

IG reported there are very few Residents Associations or other groups in the area. The ones that had been approached before the last AGM had expressed an interest in working with SCA, but there had been no real opportunity for this to develop.

11. There were several questions about the purpose of such a network, and comments about public safety being the police's job.

AN reported the usefulness of Police and NbW panel meetings were for discussing community issues. It was agreed AN should inform the next panel meeting about SCA.

IG to compile a list and begin process of discovering other groups

AK

Traffic Sub-Committee – Chair's Report

12. MB reported *[in ML's absence]* the successful creation of a Traffic Working Group made up of *[6]* residents from different parts of Stoughton, who first met on 28th July. Communication with SCC Highways officers has been limited to email, but a useful meeting with Derek Lake took place on 18th October, where it was agreed that the TWG has taken a good approach and for work to continue.

Other than slow progress, there are no issues to report. There has been some discussion about needing a public meeting to get feedback on various proposals.

13. Thanks were given to PK for his successful request to the LC for continued help with the SCA Traffic Report.

Public Safety Sub-Committee – Chair's Report

14. IG reported *[in JA's absence]* that JA was having some difficulty establishing the NbW in his area. There was also concern about the recent changes in Safer Guildford Partnership that had not been communicated well.

Because SW and JA were unable to attend tonight, IG and PS are arranging a separate meeting to discuss these topics, and will report back.

IG

Community Centre Project (SCCP) – Chair's Report

15. MB reported the developers intend to withdraw their plans *[05/P/00192 for the CC plus flats]* in response to objections and GBC's receipt of the noise report. They will be submitting new plans for a CC and offices. The new design may have a flat roof, which will be a problem for the PV panels. The developers are investigating whether the nearby tree is an issue.

The main issue for SCA/SCCP is the lack of external play area, which is a requirement for an Ofsted approved play group.

16. DB proposed and it was generally agreed the community centre needed a business plan as a matter of urgency, and that members of the committee would provide DB with whatever information she needed for the plan.

JM suggested SSCP should produce something similar to the Spike's plan.

DB/All

17. MB proposed and it was generally agreed that SCA will apply for charitable status as a matter of urgency. Being a charity is beneficial for fund-raising. An application may take several months, but SCA would have a charity number in the meantime.

MK confirmed that a business plan was not required for the charity application.

MB presented a file containing the charity application and explained that as trustees, each member of the committee would need to read the file and sign the application form.

18. IG agreed to email details of the applications forms so members could read on-line.

AII
IG/MB

Planning Committee Chair's Report – Chair's Report

19. IG reported that details of current applications affecting the area are posted on the SCA web-site.

Current applications under consideration are:

QE PARK PHASE 9 STRIP Stoughton 05/P/02128 Change of use

QE PARK PHASE 2 ACCESS Stoughton 05/P/02124 Retention of closed access.

WORPLESDON ROAD Stoughton 05/P/02044 New takeaway

BARRACK ROAD FLATS Stoughton 05/P/01631 two storey block of flats

KEENS LANE Worplesdon 05/P/01340 38 dwellings

STOUGHTON COMMUNITY CENTRE Stoughton 05/P/00192

PHONE MAST Stoughton 05/P/01316

20. IG reported he had investigated the Keens Lane development, which had already received 17 objections. IG agreed to discuss the matter with Worplesdon councillor Vic Searle to see if local residents wanted SCA's help, and in the meantime monitor the situation.

IG

21. JM reported that QEPRA was seeking to have the equipped play area relocated to the north end of the green away from the flat area, and are looking for an alternative location for the all-weather arena.

22. JM reported that Stoughton ward councillors are seeking assurances from GBC for the return of money borrowed from QEP Development planning gains to fund the Merrow Park'n'Ride.

23. IG reported that Stoughton Grange School site is being sold for housing development.

JM reported that Stoughton ward councillors are organising a petition to persuade SCC Highways that further development in the Grange Road area is no longer acceptable. This is following Highways' tacit acceptance of the Waltham Ave development.

MB reported a Harts Gardens resident has been in contact who says residents have received a letter from the agents and resent the assumption their road can be used as the only access. A Cardwells Keep resident owns the strip of land between the school and CK preventing road access.

24. IG asked whether National Playing Field Association standards might affect whether further housing development could take place in Stoughton, and agreed to investigate.

IG

Community Action Plans

25. JM explained an original intention for the Stoughton Community Action Plan meetings was to identify projects for future planning gain money to be spent on, rather than having GBC officers decide for us. For example, play facilities and environmental improvements. It was generally agreed that public meetings had concentrated too much on traffic and the community centre, and alternative topics should be explored at and after the AGM.

26. JM reported that the Guildford Local Development Plan concerned only the town centre, with nothing similar for surrounding urban areas.

JM proposed and it was agreed that SCA invite the GBC LDP officer to our committee meeting in January to explore possibilities.

IG/JM

Future meetings

27. JM proposed and it was agreed that shorter regular meetings are held on the 2nd Monday of every month. Therefore the next meetings will be Mon 12th December, 9th January, 13th February etc. starting at 8pm.

IG to investigate

28. The meeting closed at 9:40.

Acronyms

- GBC** Guildford Borough Council
- LC** Guildford Local Committee
- NbW** Neighbourhood Watch
- QEPRA** QE Park Residents Association (qep.residents.sec@ntlworld.com)
- SCC** Surrey County Council
- SCCP** Stoughton Community Centre Project (a sub-committee of SCA) (sccp@stoughtonca.org)
- TTG** Guildford Local Committee Transportation Task Group
- TWG** SCA Traffic Working Group (a sub-committee of SCA) (traffic@stoughtonca.org)

Minutes prepared by Secretary of the meeting Ian Godfrey.

Approval of these minutes was:

Proposed by

Seconded by

Approved at a meeting held at

On