



Stoughton Community Association

including the Stoughton Community Centre Project (SCCP)
www.stoughtonca.org

Financially assisted by



Minutes of SCA committee meeting of 2nd June 2005 at Emmanuel Church, Room 9, 19:30 - 22.00 hours

In attendance:

Maureen Bell	(MB)	Treasurer. Chair of Community Centre sub-committee. Secretary for the meeting.
Ian Godfrey	(IG)	Secretary. Chair of Planning sub-committee.
Cllr Pauline Searle	(PS)	Committee member. Chair for the meeting.
Mark Lavender	(PG)	Committee member. Chair of Traffic sub-committee.
Sheila Willis	(SW)	Representative of Safer Guildford Partnership
Jim Alford	(JA)	Committee member. Chair of Public Safety sub-committee.

Apologies made for:

Dinah Bisdee	(DB)	Committee member.
Cllr Jayne Marks	(JM)	Representative of GBC representative. Arrived late from GBC meeting.
Phil Knapp	(PK)	Committee member.
Cllr Olaf Kolassa	(OK)	Committee member.

Absent:

Peter Gunner	(PG)	Committee member.
Fred Johnson	(FJ)	Committee member.
Alan Noakes	(AN)	Representative of Grange Road NbW.

1. Meeting started at 7:35. JM had forewarned being late. PS agreed to chair the meeting.

Apologies

2. It was generally agreed that email is sufficient and IG does not need to phone or chase committee members to remind them about meetings.

Previous minutes

3. IG apologised for not producing previous minutes. His professional work is still so time consuming he has been unable to devote the required time. He requested a substitute to take minutes for this meeting. MB agreed to do so when no one else volunteered.
4. IG explained that most actions from the previous meeting on 21st April had been actioned, and outstanding ones are covered by the agenda.

Committee meetings dates and venue: TA (ACF) centre Railton Road QE Park

5. IG found contacting the appropriate TA personnel difficult. IG reported that the Army Cadet Force own the building and they use it every Tuesday and Friday evening. Hiring the building for an evening would cost circa £30.00, but could be reduced if regular bookings are made. It is not certain if the facilities are suitable because the committee had only witnessed large events where furniture was brought in. The key is kept in Farncombe, and IG has contact details if a prior viewing is required.
6. It was also proposed we should explore the Working Men's Club in Worplesdon Road. SW
7. IG suggested if a suitable venue was found that a regular booking is made for the last Thursday in every month. ML expressed concern about the unnecessary frequency and the cost, but IG and MB explained this would not be only for general meetings, but also for sub-committees saving everyone the hassle of arranging individual meetings.
PS expressed concern about Thursdays meant councillors may be required to attend council meetings.
It was agreed that further investigation should occur to learn what the costs would be if we had regular bookings and held a key, and if there would be any cancellation charges. SW/IG

8. There was some concern about having another meeting so soon, but MB and PS explained there was a lot of work to do. IG suggested sub-committees could do this work *[with meetings arranged at shorter notice without the whole committee having to attend]*.

A date for the next committee meeting was agreed for the Thurs 14th July, but later it was decided this may be required for a Traffic sub-committee meeting, in which case a general meeting would be arranged some time in August.

IG to book.

All to confirm availability for the 14th

Election of Chair and Vice Chair

9. The committee agreed to MB's request she could interrupt the agenda at this point with a number of questions partly relevant to the election.

10. MB's asked why each committee member wanted to be an elected and what each individually hope to achieve. In summary, the responses indicated:

JA was concerned about the public safety of residents. SW wished to know what SCA are working towards which helps her in her job in the community. PS wished to work with and provide for the youth of the community, amongst other community matters. MB said having been an active member of STAG, her work and involvement with the proposed community centre ties her to that particular task. IG said he hoped to make a difference through influencing GBC officers and planners who say they will do certain things they do not action or do differently without explanation. ML's concerns were traffic within the area which is why he volunteered to co-ordinate the Traffic Report. On JM's arrival, JA asked her the same question; JM replied she wanted to work with the local community.

11. MB asked how many had read ML's draft Traffic Report – PS, IG and MB. *[Latest version is dated 2nd June and is in a private place on the SCA web-site.]*

MB asked how many of the general committee wished to be involved with the Traffic sub-committee and Report and only ML ad IG volunteered.

MB explained she believed ML needed active assistance to complete the report. ML indicated he saw the task to be only to collect the information within a chosen format and present to the SCA committee for approval, before presentation to the SCC Guildford Local Committee. ML then reported a lack of support from those who had promised to help.

12. At this point JM arrived and indicated she had read the report and had many comments to make and was very willing to be involved as some contentious solutions had been suggested.

JM asked who were the Traffic Sub-committee – ML could only report FJ, admitting he has no sub-committee. It was then generally agreed to hold a public meeting on the 22nd at which JM would give a 30 minute PowerPoint presentation from which the feedback would assist in the finalisation of the document. JM and ML agreed to meet to discuss over the weekend.

It was agreed that if ML's work commitments prevent him travelling back, it was more important for ML to attend the Local Committee Meeting on 21st July than the proposed committee meeting on the 14th July or the public meeting on the 22nd June.

It was agreed that everyone on the SCA e-mailing list would be invited, with posters being put up in local shops and MB would attempt an editorial article in the Surrey Advertiser.

JM 30min presentation

PS book venue

IG&MB organise publicity

13. It was agreed with so few being present it was not an appropriate time for an election.

Surrey County Council Representative: Replacement for John Hobrough

14. It was agreed that Fiona White is the obvious replacement as SCC representative. She is the SCC councillor for West Guildford which covers part of Stoughton, and is also a GBC councillor for Stoughton ward.

MB to advise FW accordingly

Treasurer's Report

15. MB reported that the banking situation with Nat West is still in disarray – a 1 hour meeting had been held that day and it was hoped this would end the confusion. PS had already signed two sets of documents to be the second signatory, these could not be found and were deemed to be the incorrect forms. This will be corrected shortly. MB showed concern that SCA has not been able to pay its outstanding bills.

MB to report back

Feedback on Quiz Evening (26th May)

16. SW reported 60 people attended and some came knowing no-one. Much hard work had been required by SW and her son. Having paid all of the expenses, the profit was £7.95

which the police were going to make this some up to £25.00 as a donation to the local charity, Headway. Another similar evening may be planned but not until after Christmas.

The committee expressed their congratulations and appreciation for such a successful and professionally presented venture.

Public Safety Sub-committee Chair's Report

17. JA reported he had despatched 196 letters re Neighbourhood Watch (NbW) within his area and already 26 households had pledged £1 towards acquiring NbW signs for lampposts and 17 had requested the home security pack.

18. JA reported the appointment of a new Surrey Police manager for NbW, Ron Keely.

19. JA reported he had attended a very good Police meeting organised by Sheila on 28th April. SW reported that the two priorities agreed by residents were 'Speeding' and 'Anti-social behaviour' and said she had received comments that it appeared to overlap with the SCAP priorities.

20. JA indicated he would like to have a meeting with all of the other local NbW co-ordinators. He said he hoped to build his sub-committee team for public safety out of the contacts he makes through NbW.

SW agreed to help by arranging a meeting with local NbW co-ordinators (NbW panel).

SW to arrange meeting

21. SW said she was unable to provide SCA with email and other contact details for NbW co-ordinators because permission had not been sought. SW agreed to give JA's contact details to the NbW co-ordinators.

SW

Community Centre Sub-committee (SCCP) Chair's Report

22. MB reported she and the ex GBC Renewable Energy Officer had worked all day to prepare and despatch four copies of the updated application for a grant for PV panels for the proposed Community Centre roof. Disappointingly, because of the delays of the project, the grant approved two years previously for £30,500 being 60% of the total cost will be reduced, if approved to 50%. This application had to be delivered in London the next day, the 3rd June.

MB to update information as and when learned

23. MB reported she had been told by GBC Planning that the formal submission for approval of the latest design amendments is being delayed until such time as the developers can submit a sound report and new elevations. MB spoke with Dave Barton (Planning) that day who stated it was hoped to have all the requirements in place shortly so that the public consultation could begin.

24. MB had had a lengthy discussion with the Environmental Health Officer, Garry Durrant, who had appeared very supportive towards the community centre but felt strongly that the building should not contain private residences. His attitude towards hours of business was very encouraging.

25. MB had spoken to the architects (JTP) who are currently designing adequate sound insulation for the building structure and Jeremy Smith reported sound engineers are preparing the sound report.

Traffic Sub-committee Chair's Report

26. Covered above in items 11 and 12.

Planning Sub-committee Chair's Report

27. IG said he had nothing to report since the last meeting. Updates are put on the SCA web-site if anyone was interested.

Community Action Plan(s) – Next steps?

28. It was agreed SCA had lost a lot of local interest since the first SCAP meeting in November and a renewed amount of effort was now required. The proposed open meeting on the 22nd regarding the traffic report, if well publicized, could reactivate this and other issues should be explored at that meeting with new SCAP meetings being planned for the autumn.

Local Development Plan – recent GBC questionnaire

29. MB reported that various questionnaires are regularly sent to her by GBC – unfortunately she had now failed to bring these to two meetings.

IG has an outstanding action from the previous meeting to scan his copy and put it on the

IG

web-site. [Note: the deadline was for end of May.]

- 30. PS reported that GBC are holding their first Community Action Plan (CAP) meeting for central Guildford next week and the Local Committee are hoping that the new SCC members will bring new ideas to the Local Committee.

AOB

- 31. MB requested further discussion regarding the overlap of roles for councillors and Stoughton Community Association – to be dealt with later.
- 32. PS closed the meeting at 10pm.

MB

Acronyms

- QEP** Queen Elizabeth Park. Housing and commercial development of the old WRAC Barracks and the Map & Chart Depot in Stoughton, North Guildford.
- GBC** Guildford Borough Council
- SCC** Surrey County Council.
- SCCP** Stoughton Community Centre Project.
- SCAP** Stoughton Community Action Plan.
- NbW** Neighbourhood Watch

Minutes prepared by Secretary of the meeting Maureen Bell, updated and re-formatted by Ian Godfrey.

Approval of these minutes was:

Proposed by

Seconded by

Approved at a meeting held at

On