

# Warrington Borough Council



Parents/ Stakeholders of Stockton Heath  
Community Primary School

Tim Warren  
Interim Operational Director of  
Education

Children's Services Directorate  
New Town House  
Buttermarket Street  
Warrington  
WA1 2NJ

Date 27<sup>th</sup> October 2006

Dear Parent/Stakeholder

Further to the decision made by the Executive Board of the Council to submit a revised planning application for the new school building I write to update you on the provisional programme and notify you of the statutory public notice for the enlargement of the school buildings. There are two procedures that need to be completed for this building project:

**Planning application process** – where the Development Control Committee of the Council approves or rejects the application that has been submitted after taking into account the information received from the application, supporting documentation and objection letters and letters of support to the application.

It is proposed that a planning application will be submitted in November 2006 and considered at a Development Control Committee in the New Year (to be confirmed). ***IF*** the planning application and the statutory procedures are approved the attached programme is offered as a schedule of work for your information (Appendix I).

**Statutory Public Notice** – There are procedures set out in law (see Appendix II) that must be followed by anyone wishing to set up or make changes to schools. In accordance with the Schools Standards and Framework Act 1998 a prescribed alteration (see Appendix III) is required because the capacity of the actual school building is to be increased by more than 25%. The current capacity is 333 and it is due to increase to 420 = 26% increase.

Please note that the school's published admission number will not be increasing. The school is a two form of entry school and the maximum number of pupils is 420 (i.e. 60 pupils per year group). The total number of pupils who have attended the school in the last few years range from 421 in January 2001 to 336 in September 2006.

Norma Cadwallader  
Strategic Director  
Children's Services

Chief Executive  
David Whitehead

[www.warrington.gov.uk](http://www.warrington.gov.uk)  
If you have difficulty making  
contact please dial (01925) 444400



Please send any comments on the proposal to Norma Cadwallader, the Director of Children's Services by the 30<sup>th</sup> November 2006, a form is attached (see appendix IV) for your convenience or alternatively you may wish to write your own letter.

Yours sincerely

*Tim Warren*

Tim Warren  
Interim Operational Director of Education

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**STOCKTON HEATH COMMUNITY PRIMARY SCHOOL**

**PROGRAMME OF WORKS "IF" PLANNING APPLICATION AND STATUTORY  
PROCEDURE ARE APPROVED**

<b>Date (to be confirmed)</b>	<b>Description of Work or Activity</b>
14 <sup>th</sup> August 2006	Executive Board Approval to submit a revised planning application.
19 <sup>th</sup> October 2006	Publication of the Statutory Notice for a Prescribed Alteration to the school building
November 2006	Submission of the Planning Application
November 2006	Drop –In Sessions at Stockton Heath Community Primary school to view the plans of the new school (dates to be confirmed).
30 <sup>th</sup> November 2006	Closing date for representation to the published Statutory Notice
Dec - January 2007	School Organisation Committee
January to February 2007	Development Control Committee (date to be confirmed on submission of the application)
February 2007	Tender Period Begins for the main building works
February to March 2007	Various tenders to be submitted and approved with regard to the mobile kitchen, demolition of Horsa huts and archaeological dig.
End March 2007	Tenders Returned and Evaluation Commence for the main building works
30 <sup>th</sup> March 2007	School closes for Easter Holiday
31 <sup>st</sup> March 2007 to 15 <sup>th</sup> April 2007	Enabling works take place over Easter Holidays: <ul style="list-style-type: none"> <li>- Works to boundary walls to form new entrance on Egerton Street;</li> <li>- Window infills on the two classrooms closest to site works;</li> <li>- Transfer of Year 1 classroom and staffroom;</li> <li>- Install temporary kitchen</li> </ul>
16 <sup>th</sup> April 2007	School opens for Summer Term <ul style="list-style-type: none"> <li>- School meals to be served from school hall;</li> <li>- Stay and Play Link Club relocated from kitchen/dining Horsa hut to school hall.</li> </ul>
May 2007	Commence the demolition of the kitchen/dining Horsa hut
May 2007	Executive Board – Appointment of Contractors
June 2007 to July 2007	Archaeological Dig
Early July 2007	Archaeological Public Open Day
Mid July 2007	Schools Archaeological Programme – one week
End July 2007	Main building contract commences when school closes (date to be confirmed)
Summer Holidays 2007	<ul style="list-style-type: none"> <li>- Stay and Play Link club relocated to school hall;</li> <li>- Two classroom mobile building installed;</li> <li>- Year 6 Horsa hut demolished</li> </ul>
September 2007	School commences Autumn Term
September 2008	Occupation of new building
December 2008	External works completed



Appendix II

Statutory Stages	Description	Comments
<b>Consultation</b>	Before publishing a proposal, proposers must consult all interested parties.	Consultation has been carried out regarding this proposal, from Spring Term 2005 to Summer Term 2006
<b>Publication</b>	Published in the Local Press	19 <sup>th</sup> October 2006
<b>Representation</b>	Comments on the proposal can be made within six weeks from publication of the notice. This is the stage for those who wish to register their views on proposals so that they are taken into account when the final decision is taken on the proposal. Anyone may make representation (i.e. objections, support or general comments about the proposal on any grounds. Please find attached a form for your comments.	<b>Current stage in the procedure</b>  Closing date for representation 30 <sup>th</sup> November 2006
<b>Decision</b>	Where the Local Authority receive representations, they must send these to the School Organisation Committee (SOC) within one month of the end of the representation period together with their comments. The proposals are referred to the SOC for decision. In making a decision the SOC must take into account guidance issued by the Secretary of State. The guidance sets out some key policy priorities and factors, which Ministers believe should be considered when deciding statutory proposals for changes to local school organisation. This includes the views of all interested parties. The SOC will receive objections and comments, and the LA's comments on these, and they should also be informed of the views expressed during consultation.	School Organisation Committee to be confirmed December 2006 or January 2007
<b>Implementation</b>	If a statutory proposal has been approved by the SOC or the Adjudicator, there is a duty for it to be implemented. If circumstances change or it would no longer be appropriate for the proposals to be put into effect, promoters may publish proposals to remove the duty to implement the first proposal. The SOC would then consider these proposals.	
Further details can be found on the DfES School Organisation Unit website : <a href="http://www.dfes.gov.uk/schoolorg/guidance">www.dfes.gov.uk/schoolorg/guidance</a>		



Appendix III

## WARRINGTON BOROUGH COUNCIL

### Stockton Heath Community Primary School

Notice is hereby given in accordance with section 28(1) of the School Standards and Framework Act 1998 that Warrington Borough Council intend to make a prescribed alteration to Stockton Heath Primary School, Egerton Street, Stockton Heath, Warrington, Cheshire, WA4 6DT by an enlargement of the premises of the school from 01 September 2008.

The number of pupils at the school is 336. The capacity of the school is 333. The proposed capacity of the school is to be 420. The current planned admission number for the school is 420 pupils.

The number of pupils to be admitted to the school at age 4 from 01 September 2008 and subsequent years will be 60.

**Please note** that the number of pupils eligible to attend the school will not be increasing. The school is a two form of entry school and the maximum number of pupils is 420. This notice is to gain permission to increase the size of the school premises (buildings) only from the current net capacity of 333 to increase to 420.

Within six weeks after the date of publication of these proposals, any person may object to or make comments on the proposals by sending the representations to:

Mrs N Cadwallader,  
Strategic Director of Children's Services,  
Warrington Borough Council,  
New Town House,  
Buttermarket Street,  
WARRINGTON  
WA1 2NJ

Within one month after the end of the representation period, the LEA will send to the School Organisation Committee for the area copies of all representations made (and not withdrawn in writing) within the representation period, together with the Authority's observations on them.

Signed: *N Cadwallader*

Date: 19<sup>th</sup> October 2006



**PROPOSED ENLARGEMENT TO STOCKTON HEATH COMMUNITY  
PRIMARY SCHOOL : RESPONSE FORM  
(Representative period will last until 30<sup>th</sup> November 2006)**

***Please tick the relevant box (es) to indicate any of the following that apply to you:***

Parent/Carer of Present Pupil (s)  
Parent/Carer of pre-school Child  
Pupil

  
  

Governor  
Member of Staff  
Resident

  
  

Other (Please specify) \_\_\_\_\_  
Name \_\_\_\_\_

Address \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

***Please tick the relevant boxes to indicate your views and add any comments you wish to make.***

	No View	Agree	Disagree
<b>Do you agree with the proposal to enlarge Stockton Heath Community Primary School buildings?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***Please add any comments you wish to make.***

Comments – please continue overleaf (and on additional paper) if necessary. You are also welcome to write your own letter.