

# Fairview Allotments Association

Site Risk Assessment 7 Jan 2008

Dear Fairview ploholders

A site risk assessment has been carried out using guidelines contained in the document pack "Health and safety on allotments: A management guide" provided by The Allotments Regeneration Initiative ([ari@farmgarden.org.uk](mailto:ari@farmgarden.org.uk)).

This report is in 2 parts.

The first table follows ARI's useful checklist and is mostly descriptive.

1.	Asbestos	See below
2.	Boundary	<p>The boundary between the site and SGC is open. <b>ACTION:</b> none expected.</p> <p>The boundary fencing (iron) between the site and Town Furze is intact, secure and safe except for a gap from the northern-most limit of Town Furze to the edge of the property 41 Town Furze, about 15m in length. This allows access over incomplete hedging and the rusty remains of chain link fencing. <b>ACTION:</b> FAA discuss with SGC</p> <p>The NW boundary of the site consists of the bottom fences of the gardens in Town Furze (numbers 41 – 69). Most houses have a gate at the bottom of the garden providing access to the site. <b>ACTION:</b> FAA discuss with SGC</p>
3.	Emergency contact details	<p>None posted anywhere on site. <b>ACTION:</b> FAA to discuss with SGC fitting of sign to pedestrian gate giving SGC emergency contacts. FAA to erect notice board when funds permit.</p>
4.	Communal paths/roadways	<p>Mostly flat but some pathways broken down (see map locations 7, 8), presenting slip hazards. <b>ACTION:</b> Adjacent ploholders to improve.</p>
5.	Fuel storage	None on site
6.	Gates	<p>Main (pedestrian) gate is intact, safe and secure. New padlock easy to open so no longer any danger of getting locked in. <b>ACTION:</b> Modest communal (spade) work would permit gate to open fully.</p>
7.	Hedging	None on site
8.	Perimeter fencing	See above
9.	Ponds	None on site
10.	Refuse	<p>There is a considerable quantity of refuse on site, some of which is dangerous (see next table). <b>ACTION:</b> Communal litter-pick to be organised by FAA.</p>

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11.	Signs	None on site
12.	Taps	None on site
13.	Toilets	None on site
14.	Trees	Several hundred self seeded trees on site (hawthorne, elder, sumack etc) as well as mature trees <b>ACTION:</b> Remove as necessary for cultivation. Otherwise leave alone.
15.	Vermin	No traces observed. <b>ACTION:</b> All plotholders to monitor continuously and report any sightings of vermin or droppings to FAA committee.
16.	Water supply	None on site
17.	Water storage	Rainwater storage in domestic dustbins.
18.	Bonfires	Bonfires are permitted. <b>ACTION:</b> All plotholders should use common sense and follow the Code of practice described by NSCA. Copies are available from FAA Secretary.
19.	Compost bins/manure storage	Compost bins should be safe and confined to the plotholder's plot. <b>ACTION:</b> none at this time
20.	Fencing between plots	None on site
21.	Glass	See below
22.	Trip hazards	See below
23.	Structures (sheds, greenhouses, polytunnels)	None on site

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The following table lists specific hazards and their approximate location on the site map.

Degree of risk = (Frequency + Severity) x Probability.

Frequency scale 1 – 10

Severity scale 1 – 10

Probability scale 1 - 5

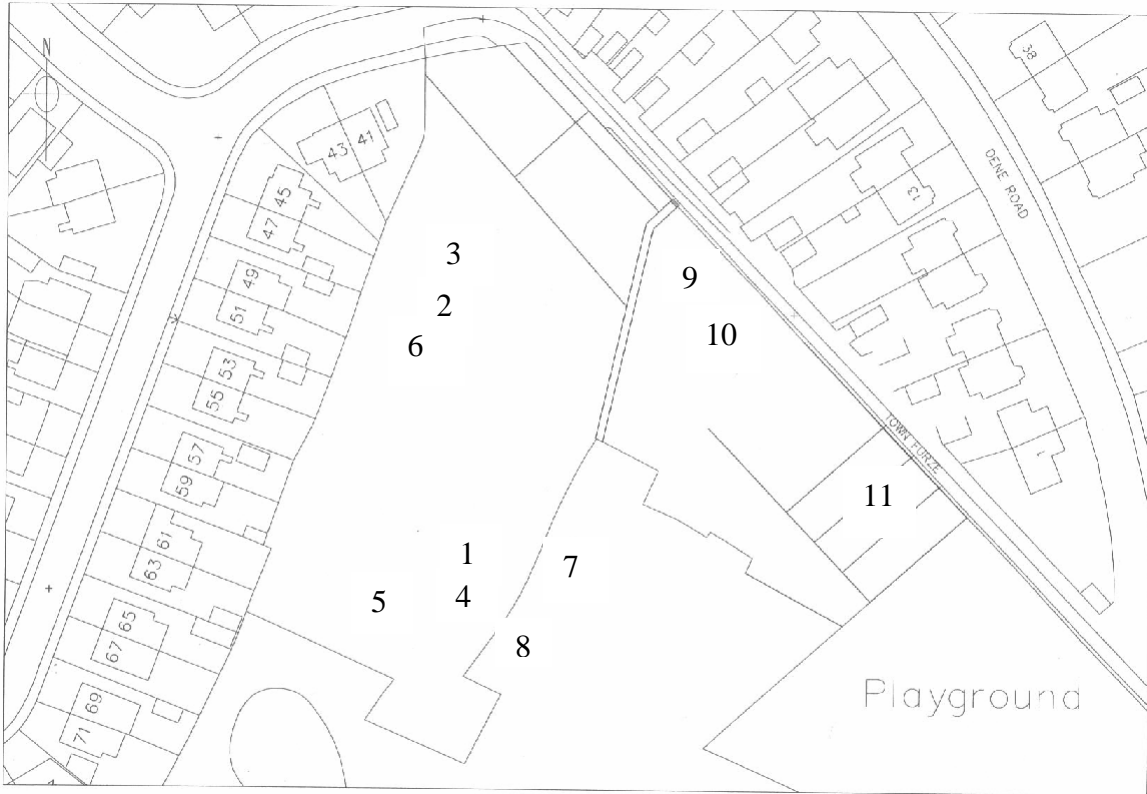
**All require attention by individual ploholders. You must not assume it is someone else's problem. If responsibility is believed to be communal this should be brought to the attention of a member of the FAA committee for negotiation.**

Hazard (location)	Degree of risk	Action needed	Date for completion or review	
Asbestos (1)	$(4+8) \times 4 = 48$	Substantial risk. <b>Action required:</b> Contact OCC for disposal advice and remove from site	1 April 2008	
Broken glass (2) – was part of cold frame	$(2+8) \times 3 = 30$	Possible risk. <b>Action recommended:</b> Remove from site	1 April 2008	
Large glass panels, some broken (3)	$(2+8) \times 3 = 30$	Possible risk. <b>Action recommended:</b> Remove from site	1 April 2008	
Iron sheets – rusty with sharp edges (4)	$(2+8) \times 3 = 30$	Possible risk. <b>Action recommended:</b> Remove from site	1 April 2008	
Overgrown wire fencing approx 40cm high (5)- trip hazard	$(2+5) \times 4 = 28$	Possible risk. <b>Action recommended:</b> Move and store safely	1 April 2008	
Plastic and wooden debris (with protruding nails) (6)	$(2+8) \times 3 = 30$	Possible risk. <b>Action recommended:</b> Remove from site	1 April 2008	
Glass bottles (9)	$(2+7) \times 2 = 18$	Remove from site as part of general rubbish clearance.	1 April 2008	
Short ditch with debris at bottom – depth 50cm x length 2m) (10 and 11)	$(2 \times 2) \times 4 = 16$	Fill ditch using material from bank behind. Remove debris from ditch as part of general rubbish removal.	1 April 2008	

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Site map. Hazard locations are approximate only.



Inspected by:

Terry Wood  
FAA Secretary  
8 January 2008  
Signature

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Daniel Burnett  
8 January 2008  
Signature

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Report completed by:  
Terry Wood  
FAA Secretary  
18 January 2008

To be reviewed as soon as possible after 1 April 2008.