

TSPA MINUTES OF COMMITTEE MEETING - FEBRUARY 2007

PRESENT Alix McCulloch, Ravi Savur, Mike Waller, Dave Parish, Kirsty Johnston-Burt, Vicky Keegan, Kay Greef, Terry Benson, Caroline Bunker, Nicki Hooper, Cathy Hawkes, Henry Donald, Derren Bluemel, Diane Hampton

APOLOGIES Sue & Rob Sampson, Michael Youlton

SCHOOL NEWS No school news this meeting.

TREASURER'S REPORT

Terry Benson advised that our Accounts are all in Credit. Our current account balance is £8500 with the Christmas tree and Cake Sales money to be banked. There is £1200 in the 100 Club account. Terry expressed concern that the 100 club account should be more visible and believes we should re-launch the club to try and get more people to join. Alix confirmed that details of how to join are included in every Newsletter and we have also sent out the form attached to the Newsletter in the past. Mike confirmed that the form can also be downloaded on the website. It was then discussed how we could promote the club. Dave suggested offering prizes such as PS3 instead of cash but this was dismissed by other members of the Committee. Kirsty thought the form could be re-designed and Kay suggested we could change the name. Dave also thought we could ask for the money yearly instead of monthly to make it more economical. Kay also suggested we do a superdraw to win a bumper amount which most members thought was a good idea. Terry suggested we ask Frances Darling who runs the 100 club to the next meeting where we can discuss it further with her. This was agreed.

Action: Terry

CURRENT STATUS OF EVENTS

a) Leavers' Year Books

Vicky has e-mailed Committee members with suggested layouts. She has not yet spoken with Sarah Kilby for her views but will do so shortly. Mike has a contact who has done such books for their school and will ask their advice reporting back to Vicky. Kirsty will also get a quote from her husband's company.

Action: Vicky, Mike, Kirsty

b) Wildlife Garden

Kirsty advised that Plantazia have still not provided a quote as promised although they have agreed to include a pond if we supply a risk assessment. Spike is also in contact with another contractor for an alternative quote. Matthew Quinney has provided the educational

benefits to link in with the plans. Once all the quotes have been obtained, we can explore sponsorship further. Terry has made some tentative enquiries and found that N Power not only with sponsor such projects but release staff to help.

Action: Kirsty

c) Tea Towels

Caroline reported that she had spoken to Katie Trevor and they had produced a sheet for the children to draw their faces on. These will be given to the children in class to be completed by half-term so everything is on track for the tea towels to be sold for Easter.

***The children have now drawn their faces!**

d) Race Night

Henry has not yet had written confirmation of the position on copyright as the DVD states it is for home use only although he spoke to them on the phone where he was informed it should be OK for us to use at school. Derren thought that as this event was only for people connected to Tubbenden and not for the wider public we should be able to get round the copyright issue and ask people to sign in on the door thus making it a 'private members club event'.

Henry showed the Committee a sample of the DVD on his laptop and explained there are 8 races which are named but we could still sell names as we did last time which would then be put on the program. It was suggested that the tickets could be sold for £2 each or £5 including a horse.

Henry also advised that the DVD did not come with tote rolls so these would have to be purchased elsewhere. However, Terry found a website where these were available and so Henry agreed to purchase these.

Vicky was not keen to use the Junior hall for this event as we had last time, finding it lacking in atmosphere and too big. It was agreed we would use the Infant Hall but would need to check the availability of the projector. Alix agreed to book the hall and speak to Spike. Derren suggested that we offer prizes for the winner (eg Champagne) and Henry agreed to sort this out.

Action: Henry, Alix

e) Discos

Kay confirmed that everything has now been booked for both discos. Kirsty advised the letter home will go out on the Monday after half-term. Kay also asked for helpers to set up on the day and Alix and Nicki agreed to help with the Infants.

Kirsty also advised that there will be a separate waiting room for parents who stay but are not helping and buggies will not be allowed for health and safety reasons. Dave agreed to provide signage for the event again.

Caroline asked for suggestions for things that could be sold with the Tuck as the bangles had not proved as successful as hoped. Various ideas were discussed, such as tattoos and face painting but these were dismissed as unworkable (too many people required). Kay said she would ask the DJ to see if he had noticed anything at similar events.

Action: Kay, Kirsty, Dave

f) Film bank

Ravi asked if we wanted to go ahead with this event and if so when should we hold it. There was lots of concern expressed, such as poor acoustics, manpower needed to supervise event and high possibility of children talking throughout the film. Alix thought we should put this event on ice as we are trialling a few new events this term already. Kay agreed that it would be difficult to find a date by the end of the school year. It was agreed that we would look at the possibility of holding this event next term.

g) Kids on the Catwalk

Dave confirmed that everything is under control for this event and the company will send further details nearer the time. Kay asked if helpers will need to be police checked. Dave advised that 6 parent helpers would be needed to assist and it would be best if they were police checked. Ravi advised that you only need to be police checked if you were alone with children. Kirsty asked if all members of the Committee should be police checked. Everyone thought this was a good idea and so Vicky took a list of all current police checked members and said she would ask Michael if the school would be prepared to pay for the rest to be checked. Terry advised it would cost approximately £30 per person.

Action: Vicky

QUESTIONNAIRE

Dave confirmed the Questionnaire was all ready and needed to be double checked for typos etc. He would then pass a copy to Michael as a matter of courtesy prior to distribution.

***This has now been double checked and amended ready for Michael's perusal.**

WEBSITE UPDATE

Mike said there are no problems with the website but he is still finding it difficult to get 100 club results.

SPONSORSHIP

Andrews Advertising - Vicky is still waiting for the contact details for the person dealing with this at Andrews.

ANY OTHER BUSINESS

Venue - Vicky asked if we were happy with the new venue and the consensus was that we are. Ravi was slightly concerned that it was not private enough but the landlady had assured us there is an enclave which we can use in future. Vicky asked if Alix could book the enclave for next meeting. Vicky will do a thank you letter to the Woodman.

Action: Alix, Vicky

***This has been duly booked.**

Post Christmas Meal - It was agreed this would be held in Derren's restaurant on 12th March at 7.30pm.

Yellow Moon - Kay advised that we had made £120 from this over Christmas and the new catalogue was going out very soon.

Next Meeting: 5th March 2007 at 8pm Queen's Head, Green Street Green.