

## MINUTES OF MEETING

<b>Parish Council</b>	Clymping	
<b>Location</b>	St Mary at Clymping Church Hall, Ford Road, Clymping, West Sussex	
<b>Date/Time</b>	Thursday, 07 July 2005 commencing at 19.00 hours	
<b>Present Cllrs:</b>	Mr John Taylor	<b>Also Present:</b>
Mr James Baird in the Chair		Peter Bilbrough (Clerk)
Mr David Biss		Cllr Haymes (Arun DC)
Mr Phillip Bye		3 x members of the public
<b>ITEM</b>	<b>MINUTES</b>	<b>ACTION</b>
16/05	<b>APOLOGIES FOR ABSENCE</b> Apologies were received from Cllrs Harrison, Tyrrell and Mrs Edge and Cllr Mrs Freeman (WSSC)	
17/05	<b>MATTERS OF URGENCY NOT ON THE AGENDA</b> There were no matters of urgency raised.	
18/05	<b>MINUTES OF THE MEETING OF 26 MAY 2005</b> The Minutes of the meeting of 26 May 2005 were confirmed.	
19/05	<b>MATTERS ARISING</b> There were no matters arising that would not be dealt with elsewhere	
20/05	<b>DECLARATIONS OF INTEREST</b>	
21/05	<b>COMMENTS FROM THE PUBLIC</b> There was a general comment on vehicles going to the SWS Treatment Works and it was noted that the situation continued to be monitored.	
22/05	<b>COMMENTS FROM COUNTY AND DISTRICT COUNCILLORS</b> Cllr Haymes reported that Cllr Freeman will be vice chair of the Joint Downland group and that Cllr Freeman was pressing for the Comet Corner scheme to be carried out as soon as possible.	
23/05	<b>ADMINISTRATION</b> (a) Play Area Members noted the letter from Arun DC and agreed to continue keeping an eye on progress.  (b) Vandalism on sea frontage Members noted a letter written to Elmer Sands Ltd by Bairds Ltd. The Chairman said that while matters were improving it needed play facilities to distract the children. Cllr Biss said that he had contacted Middleton Councillors and had also tried to get more interest in the Flying Fortress.  (c) VE/VJ Commemoration Cllr Bye reported that this would be in the Village Hall on Sunday and that there would be food and music from that time. Members agreed to make a grant of up to £200 for this.  (d) Clean Neighbourhoods and Environment Act 2005 The Clerk reported on this Act and the powers it gave to the Parish Council.  (e) Civic Service The Clerk reported that a nominee was sought to attend this service and it was agreed that Cllr Mrs Edge be asked to attend.  (f) Village Hall The clerk explained the criteria under which VAT could be reclaimed for matters	

	<p>in connection with the Hall. Cllr Taylor reported that he had quotes for lighting in the village hall. Cllr Bye said that he has contacted the Marchioness of Normanby for a grant.</p> <p>(g) 125 year lease to sailing and motor club Cllr Biss reported that this had now been reduced to 50 years and that the Parish Council did not get informed because it was only a change of lease terms. The Chairman said that the parish council were supposed to have been contacted and that this was probably a mistake. It was agreed to check what the position was with Arun DC.</p> <p>(h) Advance notice of questions to be asked at the meeting. Cllr Biss explained that it would be useful to be contacted early on matters he needed to check on.</p>	Clerk
24/05	<p>FINANCE</p> <p>(a) Approval of annual accounts It was agreed that the audited accounts be approved and that members were satisfied as to the matters raised in the statement of assurance.</p> <p>(b) Payment of accounts It was agreed to pay: P Bilbrough (salary and expenses) £765.00 Littlehampton Town Council (expenses of Clymping Gap Partnership) £500.00 Mr Feist a sum of upto £30.00 to be agreed by Cllr Taylor CllrBye (covering prizes for VE/VJ event) £150.00 CPRE (course on planning) £5.00</p> <p>(c) Increase in insurance premium It was agreed not to increase the public liability cover to £10m.</p>	Clerk  Clerk
25/05	<p>PLANNING (Cllr Biss declared an interest in these matters and took no part in the debate)</p> <p>(a) Planning Lists 21-26 CM12/05 Pollarding of Trees on A259 Members had no objection to this application provided there were imposed conditions on the timing of the felling and replanting, that not all the poplars should be felled, that expert advice be obtained as to the type of trees to be planted, that notice be given as to the start of the works and that a tree specialist be required to check the trees for ten years to ensure that they are thriving.</p> <p>CM15/05 Extn to 3 Langmead Close CM16/05 Extn to 30 Appletree Walk Members had no objection to these applications.</p> <p>(b) Parish Plan Cllr Taylor reported on the need for a plan to use in case of planning issues and Cllr Biss said he would monitor this. The Clerk reported on a course on planning matters and it was agreed that Cllr Taylor would attend.</p>	Clerk  Clerk
26/05	<p>HIGHWAYS</p> <p>(a) Transport Group The following matters were particularly highlighted: Route Speed Management – this was progressing although it seemed there were still communication problems with WSCC.</p>	

	<p>Village Hall exit – Cllr Taylor said he needed to calculate whether the football pitch would be affected.</p> <p>LMD Parking Compound – Cllr Biss said that the development needed planning permission. He also added that RT Page was going to do landscaping works shortly.</p> <p>(b) Advertising signs Cllr Biss reported that the adverts had been removed.</p> <p>(c) Viridor Cllr Taylor said that this may go to appeal but Cllr Bye reported that the local press suggested Viridor may go elsewhere.</p> <p>(d) Police/Road Safety meeting The Clerk reported that the police would be sending a representative to the next meeting but that the road safety person was away at the time and that she would come to the September one instead.</p>	Clerk
27/05	<p>ENVIRONMENT</p> <p>(a) Dog Litter Bins for Horsemere Green Lane Members noted a letter from Arun DC saying there were no funds for a bin and decided to take no further action.</p> <p>(b) Bus Shelter Grants Cllr Bye reported that this was not progressing further at the moment.</p> <p>(c) Clymping Gap Partnership Cllr Biss reported on a number of issues – Behaviour on the dunes which would be monitored more by the police. Abuse caused to users of the golf course. That the open space in Horsemere Green Lane would be repaired at the cost of WSCC.</p> <p>(d) Shoreline Management Plan The Clerk was asked to ascertain the timescale for comments on this proposal.</p> <p>(e) Gypsy Encampments The Chairman reported that there are gypsies in the area and wondered what Arun DC was doing now no new site was to be provided. It was agreed to write to them asking what was to happen.</p> <p>(f) Trees on south side of A259 The Chairman reported on the condition of the dead elm trees on the south side of the A259 between the roundabout and Bairds Farm Shop and it was agreed to write to WSCC about the need for work to be done to them.</p> <p>(g) Appropriation of Village Land It was agreed that the Clerk should write to WSCC about the land in Clymping Street and that Cllr Taylor would also speak to Mr Mander about this.</p>	Clerk  Clerk  Clerk
28/05	CORRESPONDENCE	
<b>Dated</b>	18 August 2005	
<b>Signed by the Chairman</b>		

