

Minutes of the ANNUAL PARISH MEETING held on Thursday, 8 May 2003 at 7pm in the St Mary at Clymping Church Hall, Clymping

Present: Cllr James Baird in the Chair, Cllrs Mrs Edge, Craine, Forgham, Byrne and Messrs Biss and Taylor (retiring and new members together). The Clerk, Cllrs Haymes and Matthews (Arun DC) and eight members of the public. Apologies were received from Cllr Mrs Freeman (WSSC).

1. MINUTES

The Minutes of the last Annual Parish Meeting on 30 May 2002 were read by the Clerk and signed as a true record.

2. ANNUAL REPORT

Cllr Baird reported that over the last twelve months a lot of tidying up of matters had taken place. The sewage infrastructure for Horsemere Green Lane was now installed although access issues for the eastern end of the Lane would be a challenge for the new council. He reported that Mr Tyrrell had tried to get a transport and traffic survey for the area but it had not been supported by the neighbouring parish councils. During the year there had been two parties – the jubilee and Christmas and both had been very successful. The play area was an ongoing issue and the traffic junctions were also of concern. The first litter pick organised by Mrs Craine had been a great success with about 30 people taking part and 70 bin bags of rubbish collected. He was pleased to see that there was still a health interest in parish affairs both through attendances at the meetings and with the interest in the village news. In conclusion he welcomed the new members on the parish council and hoped that they would enjoy their time on the council as well as thanking the outgoing members for their help. As Mr Forster was not present at the meeting it was agreed to send him a letter expressing the appreciation of the meeting for his interest in parish affairs.

3. ACCOUNTS

The Clerk reported the statement of accounts which were noted by the meeting.

4. REPORTS

(a) Schools

Cllr Mrs Craine reported that the School thanked the Parish Council for its support. She noted that the headmaster would be leaving in July and a replacement was being sought. Currently there were 89 pupils at the school with 24-27 per class. There were no new applications from the parish for places at the school. Progress on the library was continuing and it was hoped that something positive would be settled later this year. She also added that the activity trail was a great success.

(b) District Council

The two district councillors introduced themselves to the parish and outlined their previous experience as both district and parish councillors (for Yapton and Ford) which Cllr Baird felt was a useful contact into the neighbouring parishes. The previous councillors for Clymping had agreed to give them help and support while they were new to the ward. They both said that on canvassing the area highway matters were paramount to residents although of course that was a county and not a district function.

(c) County Council

On behalf of Cllr Mrs Freeman Cllr Haymes (Arun DC) reported that she had been very busy over the last 12 months with responsibilities involving the Arts in the area, planning, Littlehampton Harbour and School Governorship in Chichester all of which ensured that life was never dull. She thanked the parish council for the courtesy shown to her at the meetings and confirmed that she would continue to work with members over all issues involving the parish.

5. COMMENTS FROM THE PUBLIC

There were no comments from the public

There being no further business the meeting then closed

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Chairman

May 2004

MINUTES OF MEETING

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| Parish Council Location | Clymping | |
| Date/Time | St Mary at Clymping Church Hall, Ford Road, Clymping, West Sussex Thursday, 8 May 2003 commencing at 19.30 hours | |
| Present Cllrs: | David Biss in the Chair Mr John Taylor (joined later by) Mrs Barbara Edge | Mrs Marian Forgham Mrs May Byrne Mr James Baird Mr Peter Tyrrell |
| Also Present: | Peter Bilbrough (Clerk) 7 Members of the public | |
| ITEM | MINUTES | ACTION |
| 01/03 | APOLOGIES FOR ABSENCE Apologies were received from Cllr Mrs Freeman (WSSC) | |
| 02/03 | ELECTION OF CHAIRMAN Cllr David Biss was elected Chairman of the Parish Council | |
| 03/03 | CO-OPTION OF MEMBERS The four members who had signed their declarations of acceptance of office proceeded to co-opt Barbara Edge, James Baird and Peter Tyrrell who signed their declarations and took their seats at the meeting. | |
| 04/03 | ELECTION OF VICE CHAIRMAN Cllr James Baird was elected Vice-Chairman of the Parish Council | |
| 05/03 | ELECTION OF REPRESENTATIVES (a) Planning Group – Cllrs Edge (Chair), Baird and Taylor (b) School Governor – Cllr Mrs Byrne expressed an interest in this post when it became vacant (c) Downland Area – Cllr Mrs Edge (d) Village Hall Representative – Cllr Mrs Forgham (e) Newsletter Liaison – Cllr Mrs Forgham It was agreed to consider establishing an Environment and a Transport Group at the next meeting | |
| 06/03 | MATTERS OF URGENCY NOT ON THE AGENDA (a) Clymping Street Cllr Biss confirmed that he would continue to investigate the consequences of the accident in Clymping Street which needed consequential work from the County Council. (b) Training for New Councillors It was agreed that Cllrs Baird, Forgham and Byrne would like to be considered for the meeting in July and Cllrs Taylor and Tyrrell for the meeting in September. (c) Ford Prison It was agreed to ask that new members and some parishioners be allowed to visit the prison and also to invite the Governor to a future parish council meeting. | Clerk |
| 07/03 | MINUTES OF THE MEETING OF 20 MARCH 2003 The Minutes of the meeting of 20 March 2003 were confirmed with minor amendment. | |

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| 08/03 | <p>ADMINISTRATION</p> <p>(a) Play Area Cllr Baird confirmed that his father was still seeking the approval of the village hall committee on this and it was agreed that this would be a suitable matter for the environment committee to consider at a future date.</p> <p>(b) Works on Common Land It was agreed that Southern Water be asked to reinstate the grass on the common land with turf as soon as possible and also replant trees.</p> <p>(c) Trees on A259/Walk to Oystercatcher Cllr Baird reported that he was waiting on the Mulgrave Estate to meet with him about the condition of the trees. It was also agreed to ask them to discuss the path to the Oystercatcher as it appears that this was well supported by residents.</p> <p>(d) Planting of Bulbs Cllr Biss reported that he had identified possible sites for bulb planting and that this should be considered further by the Environment group. It was agreed to ask Arun DC when the invitations to buy bulbs would be sent out this year.</p> | <p>J Baird</p> <p>Clerk</p> <p>J Baird</p> <p>Clerk</p> |
| 09/03 | <p>FINANCE</p> <p>(a) Payment of Accounts It was agreed to pay: Cornhill (insurance premium) £348.33 Church Hall (rent) £120.00</p> <p>(b) Bank Account It was agreed:</p> <ul style="list-style-type: none"> • That the new cheque signatories be Cllrs John Taylor and May Byrne in addition to Cllr Mrs Edge and the Clerk • That Natwest Bank be the bank account holders for the Parish Council and that they are authorised to pay cheques or accept written instructions to make payments by any means from any of the Council's accounts when signed by any two signatories | <p>Clerk</p> <p>Clerk</p> |
| 10/03 | <p>PLANNING</p> <p>(a) Planning Lists 11-17 CM10/03 Garage at 3 Kents Cottages [Cllrs Baird, Edge and Biss declared interests and took no part in this discussion] Members felt that the garage was inappropriate in that it was too large for such a sensitive location in the Clymping gap and its location created too many traffic problems with manoeuvring in such a busy road with poor sight lines. They felt that instead a smaller garage would be supported further back into the garden of the property so that a proper drive up to it could be constructed.</p> <p>(b) National Park It was agreed not to be represented at the inquiry into the National Park.</p> <p>(c) Seminar on Waste The Clerk reported on a seminar to be held in Crawley on 13 June and the</p> | <p>Clerk</p> <p>D Biss</p> |

