

HRAA Committee Meeting

Location 3 Swan Close, St Ives (For map click [here](#))

Time 19:30

Date Fri 06-Nov-2009

AGENDA

Topic	Who
1. Previous minutes... 1. Portacabin has been talked about as an idea by the TC, it has not been secured 2. Date for the Orchard visit has been made, Sunday 7 th Feb 2010	
2. Update on other meetings... 1. SITC Amenities meeting Wed 28-Oct 2. SITC/HDC site meeting Wed 04-Nov 3. Next meeting with SITC Wed 13-Jan	Richard
3. Items to discuss with SITC... 1. Revisit contract to tighten it up 2. Water butts, replace small ones with the large sort, plot 104 mentioned as being a distance away from a butt. Maybe do a survey? 3. Lockup/ portacabin Unmanaged plots 4. Dog signs 5. Giving front plots to disabled/less able, effect on existing holders if no more front plots available 6. When is autumn skip arriving?	
4. Roles & responsibilities... 1. Collecting membership subscriptions & forms 2. Bank account & signatories 3. Generating new members 4. Who's keeping track of who's a paid member, spreadsheet of all plots see which areas need targeting? 5. Making sure all emails up to date inc cultivator 6. Booking events, venue, speaker 7. Helping members in difficulty, who to contact, working party to help out for one off events? 8. Website updating, hosting, members contact details, create page for committee business 9. Newsletter editor	
5. Discussion points... 1. When should financial year run from? 2. When to set AGM date 3. Issuing receipts for money received 4. Sending emails as blind cc 5. Supplier discounts 6. Obtaining funding 7. Event ideas	Julia Julia Julia John Julia Julia

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Topic**Who**

- . Build for wildlife day
 - . Produce show
 - . Spring coffee morning to attract new members
8. Set a target number of plot holders we'd like as members?
 9. Always mail all members before TC meeting to get agenda items.
 10. NSALG membership.....how many to join, all members? What are the benefits of everyone joining as opposed to 10 (the minimum?)

6. AOB
