

## Emergency Medicine Curriculum A-35 Management section

<b>1. Management structures - Objectives</b> The clinical leader in emergency medicine must possess and demonstrate management skills in order to enhance the quality of patient care	<b>Knowledge</b> Knowledge of NHS/Trust management structures Knowledge of PCT arrangements and impact on funding of Trusts Knowledge of payment by results and impact on A&E funding	<b>Skills</b> Access appropriate senior management and engage in discussion regarding development of the service Accountability Leadership	<b>Attitudes</b> Value the contribution of managers and clinicians to the overall management of the health service
2. Physical design of departments	Design Equipment		
3. Human resources	Recruitment Job descriptions Consultant contract EWTD – junior doctors hours Skill mix Employment law Interviewing Multidisciplinary working – legal responsibilities Non professional support staff issues Disciplinary procedures	To be able to write a job description Interviewing skills	
4. Finance	Budgets Capital vs revenue Contracting Commissioning Business planning		
5. Project work		Project planning Management of projects Modernisation projects	
6. GMC and probity issues	Relationship with drug companies Private work – medicolegal financial arrangements		